



**Konkan Education Society's
Anandibai Pradhan Science College,
Nagothane, District-Raigad (Maharashtra)**

**Minutes and ATR of IQAC Meetings
2021-22**



K. E. S. Anandibai Pradhan Science College, Nagothane.

Internal Quality Assurance Cell (IQAC)

Minutes of First Meeting of the IQAC for year 2021-22

The first meeting of the IQAC for academic year 2021-22 was held on 06th July 2021 at 11.30 am in NAAC room. Following members of the IQAC were present for the meeting.

Sr. No.	Designation	Name of the Member
1.	Chairperson	Prin. Dr. Sandesh S. Gurav
2.	Chief Executive Officer of the trust	Hon. Shri. Vinayak D. Khopkar
3.	Nominee from management	Hon. Shri. Narendra P. Jain
4.	Nominee from employer	Dr. Satish D. Patil
5.	Nominee from Industry	Dr. Nitin V. Dalave
6.	Teacher -Member	Dr. Shrikrishna D. Tupare
7.	Teacher -Member	Dr. Vijay D. Chavan
8.	Teacher -Member	Mr. Jayesh V. Patil
9.	Teacher -Member	Dr. Vilas R. Jadhavar
10.	Teacher -Member	Dr. Vikas S. Shinde
11.	Teacher -Member	Dr. Mrs. S. T. Morbale
12.	Librarian -Member	Mr. Hemant F. Jadhav
13.	Teacher -Member	Mrs. Nilam V. Mahale
14.	Senior administrative staff	Mrs. Jyoti P. Patil
15.	Nominee- Alumni	Adv. Mrs. Sonal H. Jain
16.	Nominee -Student	Miss. Janhavi J. Ghotgalkar
17.	IQAC-Coordinator	Dr. Dinesh V. Bhagat

Dr. Dinesh V. Bhagat, Coordinator IQAC has initiated the meeting. He welcomed Hon. Principal and all members of IQAC. The minutes of the last meeting and action taken report were approved by IQAC without any modification.

Agenda of the first meeting for year 2021-22 was as follows:

Agenda:

1. Brief discussion on preparation and submission of AQAR for academic year 2020-21.
2. Perspective plan for conduction of new academic year 2021-22.
3. Preparation and implementation of academic calendar.
4. Review of academic results of year 2020-21 (first half).
5. Analysis and review of admission status of Under Graduate and Post Graduate Courses.
6. Submission of proposal for additional batch of students for PG course M.Sc. Organic Chemistry.
7. To encourage the faculties and students to undergo research projects (MRP) from different funding agencies.
8. Submission of proposal for continuation of affiliation of unaided courses.
9. Publication of Books and Research Papers in reputed journals.
10. Preparation of Departmental perspective plan
11. Discussion on college level examinations
12. To conduct certificate courses in Water Analysis and Soil Analysis.
13. Participation of students and faculty in Avishkar Research Convention.
14. Enrollment of students for department of lifelong and learning activity.
15. Enrollment of student for National Service Scheme (N.S.S.) activity
16. Organization of induction programmers for fresher's of Under Graduate and Post Graduate.
17. Organization of programme for Alumni.
18. Organization of workshops for value aided courses.
19. To organize placement camp for UG and PG Students.
20. To organize Invited talks for competitive exams.
21. Any other relevant issue(s) with permission of the chairman



It was resolved that:

1. AQAR for the academic year 2020-21 should be prepared by IQAC committee in time and submitted to the NAAC office on or before 31 Dec. 2021.
2. IQAC should chalk out perspective plan for academic and co-curricular activities and circulate among the faculties for further action.
3. Academic calendar should be prepared in the beginning of academic year and should be strictly followed for smooth conduction of academics, co-curricular activities and other activities.
4. Review of the academic results of UG and PG classes should be taken by examination committee and corrective measures for improvement of the same should be communicated to the concerned Head/In-charge of Department.
5. Admission committee should complete admissions of UG and PG courses by the end of July-August 2021 and the enrolment of first year students should be completed before the deadline given by University of Mumbai.
6. Administrative office with consultation with the Head, Department of Chemistry should prepare proposal for an additional batch of PG course (M.Sc. Organic Chemistry) and submit to University of Mumbai.
7. Under the guidance of research committee department of science streams such as Chemistry, Physics, Botany, Zoology should submit research proposals to the funding agencies such as UGC, DST and University of Mumbai.
8. Proposal for continuation and affiliations for the unaided courses should be prepared by Administrative office and submit to the University in time.
9. Research committee should issue the notice and encourage faculty members to publish their books and research articles / papers in reputed National and International journals having high impact factor.
10. Head of departments / faculty In-charge should prepare time table, workload and allotment of teachers and then share with the faculties for the smooth conduction of departmental activities. Summary of all possible activities should be noted in "teachers dairy" which should be duly signed by teacher, HOD / In-charge and Principal.
11. College level ATKT and regular examinations of F.Y. and S.Y. should be conducted in the month of September and October 2021.



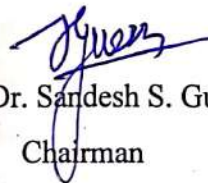
12. Ten certificate courses in the following subjects are conducted for the UG students of the college. However, due to pandemic situation some online lectures and practical demonstration were conducted for the knowledge of students.
13. Students in large number should be encouraged to undertake research activity and participate in Avishkar research Convention at Zonal and University level by conducting orientation session by University officials.
14. DLLE In-charge / members should forward online notice for the enrolment followed by first term training of students under the guidance of University officials.
15. NSS Programme officers should forward online notice for the enrolment followed by orientation programme of students under the guidance of University officials.
16. IQAC should organize Induction Programme for freshers of UG and PG classes in the months of July and August 2021.
17. IQAC members should conduct the meeting with Alumni for the purpose of interaction, felicitation and collection of alumni funds for the development of college.
18. Workshops on value aided courses such as preparation of Hand sanitizer, Perfume, Soap and Shampoo etc., should be conducted by woman development cell in collaboration with Department of chemistry.
19. Placement cell should organize placement camp for UG and PG Students for chemical and pharmaceutical Industries.
20. Career Guidance Cell Should organizes invited talks for competitive exams.



Dr. Dinesh V. Bhagat

Co-ordinator

Internal Quality Assurance Cell



Prin. Dr. Sandesh S. Gurav

Chairman

Internal Quality Assurance Cell

PRINCIPAL
K.E.S. A. P. Science College
Nagothane, Dist. Raigad (M.S.)

Internal Quality Assurance Cell (IQAC)

2021-22

Action Taken Report

(With regard to the meeting of IQAC held on 06th July 2021)

Sr. No.	Particular	Action Taken
1.	Submission of AQAR for academic year 2020-21	The last date of online AQAR (Annual Quality Assurance Report) submission to NAAC office is finalized as 31 st Dec, 2021. For that 7 criteria are distributed among the committee members and IQAC coordinators has been taken review of work proceed towards the completion of AQAR.
2.	Perspective plan for Academic year 2021-22	IQAC formulated perspective plan comprising 30 – 35 academic and developmental activities to be carried out during the academic year 2021-22.
3.	Preparation and implementation of academic calendar	IQAC prepared Academic calendar in the beginning of academic year 2021-22 and made it available to all departments and committees for smooth conduction of academics and co-curricular activities. It is uploaded on College web-site and What's app group IQAC APSC.
4.	Review of academic Results of year 2020-21	Examination committee cognizance's the academic result of previous examinations. Concerned Head of the Departments were given suggestions to look after Qualitative results during the current academic year. First three toppers were honored and felicitated in a online Fresher's party.
5.	Review of admission status of UG and PG classes.	Admission Committee has taken review of the admission process for the academic year and it was decided to improve admission status of M. Sc. (Organic Chemistry) and B.Sc. (Computer Science). From the current year new batch of S.Y.B.Sc. computer Science has been started.
6.	Submission of proposal for new programme	Administrative office with consultation with Department of Chemistry should prepare proposal for an 30% additional strength of PG course (M.Sc. Organic

		Chemistry) and submit to University of Mumbai for the academic year 2021-22. University sanctioned 20% additional strength (4 seats) for the same program.
7.	Submission of research projects	Under the guidance of research committee Department of science streams has submitted research proposals to the funding agencies such as UGC and University of Mumbai. 4 MRP's are sanctioned for the 4 faculties of Chemistry by the University of Mumbai. The total amount sanctioned for MRP's is Rs. - 1,60,000/- and actual disbarred amount is 1,12,000/- PG students of PG course M.Sc. Organic Chemistry completed 24 research projects and submitted to the University.
8	Submission of proposal for continuation of affiliation for unaided courses.	Administrative office has prepared proposal for continuation and affiliations for the unaided courses such as B.Sc. Computer Science, B.Sc. I.T. and PG course M.Sc. (Organic Chemistry) and same has submitted to the university in time.
9	Publication of Research Papers in reputed journals and books	Under the guidance of research committee 15 research papers were published in reputed journals of International and National repute such as Scopus, UGC, Web of Science etc., 13 books are published by the faculty of science in National, International publications
10	Preparation of Departmental Perspective plan	Head of departments has prepared perspective plans comprising workload, time table, and allotment of teachers and shared with the faculties for the smooth conduction of departmental activities. Summary of all possible activities should be noted in "teachers dairy". Teachers diaries are verify by signature of HOD/In-charge and Principal.
11.	Discussion on college level examinations	Examination Committee prepared the time table for College level ATKT and regular examinations of F.Y.B.Sc. and S. Y. B. Sc. and successfully conducted in



		the month of September and October 2021-22.
12.	To conduct certificate courses for the UG and PG students of the college.	<p>Ten certificate courses in the following subjects are conducted for the UG students of the college. However, due to pandemic situation some online lectures and practical demonstration were conducted for the knowledge of students.</p> <ul style="list-style-type: none"> ➤ Water Analysis ➤ Flame Photometer ➤ Hand Sanitizer ➤ Soap Preparation ➤ Use of Technology in Chemistry ➤ Exploring Chemistry in Daily Life ➤ Skill and Calibration of Instruments in Chemistry ➤ Energy Conservation ➤ Digital Marketing <p>Advanced excel</p>
13.	Participation of students and faculty in Avishkar Research Convention.	<p>Science Association Committee motivated the students in large number to participate in Avishkar research Convention at Zonal and University level.</p> <p>Because of Pandemic situation, Avishkar research convention is conducted by presenting research proposal instead of research projects.</p> <p>This year 9 research proposals were presented online for the completions and two proposals is selected for University round.</p>
14.	Participation of students in DLLE Activities	<p>DLLE In-charge / members should forward online notice for the enrolment followed by first term training of students under the guidance of University officials.</p> <p>Invitation for First term training session is posted to Dr. Shivpuje, District co-ordinator DLLE, University of Mumbai for guiding students for the preparation of DLLE Students.</p>
15.	Participation of students in NSS Activities	<p>NSS programme officers should forward online notice for the enrolment followed by orientation programme of</p>



		students under the guidance of University officials. Invitation for First term training session is posted to Prof. T. P. Mokal, District co-ordinator N.S.S., University of Mumbai for guiding students.
16.	Organization of online induction programmes for freshers of Under Graduate and Post Graduate.	Online Induction Programme for freshers of UG and PG classes has organised in the months of July and August 2021.
17.	Organization of programme for Alumni.	1) Meeting of Alumni was organised at college and discussion was raised to collect Alumni funds for the development of college. In this meeting some alumni are felicitated by offering Shawl, Shriphal and buckey. 2) Our Alumni Mr. Dinesh Patki, GM, Softbox, Ltd. Panvel announced to provide financial assistance of Rs. 3.35 for the preparation of practical tables in PG lab.
18.	Organization of workshops for value aided courses.	Workshops on value aided courses such as preparation of Hand sanitizer, Perfume, Soap and Shampoo conducted by woman development cell in collaboration with Department of Chemistry. Mrs. Shilpa Nikam, New Mumbai, was invited as a resource person. 30 student participants and teachers were benefited in the workshop.
19.	To organize placement camp for UG and PG Students.	Proposal for conducting placement camp and invitee talk for UG and PG students was send to the following chemical and pharmaceutical industries, 1.Sudarshan Chemical Industries Ltd. Dhatav, Roha 2.Roha dye chem Pvt. Ltd, Roha 3.Reptakos Brett and company Ltd. 4. Dhansamand Organics Pvt. Ltd. 5.Archroma India Pvt. Ltd. 6.Relience Industries Ltd. Nagothane 7. FDC Ltd. Roha, Dhatav. 12 students are placed in above industries in the current academic year.



20.	To organize Invited talks for competitive exams.	<p>Proposal for conducting invitee sessions for UG and PG students for the sake of preparation of competitive exam was send to the following experts.</p> <p>1. A Webinar on Careers in Banking & Financial Services Industry Banking and Financial Service Industry overview Resource person: - Dr. Alok Malhotra - Senior Mentor and head, the Education Delivery of NIIT IFBI. Speaker Mr. Niranjan T Mohite - Regional Lead for West and South for BFSI Vertical of NIIT.</p> <p>2) Workshop on Job Opportunities in Central Board of Indirect Taxes & Custom & Central Beauro of Narcotics. Resource person: - Mr. Suhas Patil Sir, Ex. Assistant Commissioner, Faculty of National Academy of Custom, Excise and Narcotics, Mumbai.</p>
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Dr. Dinesh V. Bhagat

Co-ordinator

Internal Quality Assurance Cell




Prin. Dr. Sandesh S. Gurav

Chairman

Internal Quality Assurance Cell

PRINCIPAL

**K.E.S. A. P. Science College
Nagothane, Dist. Raigad (M.S.)**



K. E. S. Anandibai Pradhan Science College, Nagothane.

Internal Quality Assurance Cell (IQAC)

Minutes of Second Meeting of the IQAC for year 2021-22

The second meeting of the IQAC for academic year 2021-22 was held on **05th October 2021** at 11.30 am in Principal cabin. Following members of the IQAC were present for the meeting.

Sr. No.	Designation	Name of the Member
1.	Chairperson	Prin. Dr. Sandesh S. Gurav
2.	Chief Executive Officer of the trust	Hon. Shri. Vinayak D. Khopkar
3.	Nominee from management	Hon. Shri. Narendra P. Jain
4.	Nominee from employer	Dr. Satish D. Patil
5.	Nominee from Industry	Dr. Nitin V. Dalave
6.	Teacher –Member	Dr. Shrikrishna D. Tupare
7.	Teacher -Member	Dr. Vijay D. Chavan
8.	Teacher –Member	Mr. Jayesh V. Patil
9.	Teacher –Member	Dr. Vilas R. Jadhavar
10.	Teacher –Member	Dr. Vikas S. Shinde
11.	Teacher –Member	Dr. Mrs. S. T. Morbale
12.	Librarian -Member	Mr. Hemant F. Jadhav
13.	Teacher –Member	Mrs. Nilam V. Mahale
14.	Senior administrative staff	Mrs. Jyoti P. Patil
15.	Nominee- Alumni	Adv. Mrs. Sonal H. Jain
16.	Nominee -Student	Miss. Janavi J. Ghotgalkar
17.	IQAC-Coordinator	Dr. Dinesh V. Bhagat

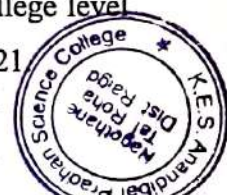
Dr. Dinesh V. Bhagat, Coordinator IQAC has initiated the meeting. He welcomed Hon. Principal and all members of IQAC and read the minutes of first meeting of IQAC for the academic year 2021-22. The minutes of the first meeting and action taken report were approved by IQAC without any modification.

Agenda:

1. Review and Criteria-wise presentation of data of AQAR 2020-2021
2. Online submission of AQAR of the academic year 2020-2021 before the deadline.
3. Review and analysis of academic results of U.G. and P.G. courses.
4. Finalization of enrollment list and first term training of DLLE students for preparation of projects.
5. Renovations of Gymkhana and purchase of sport material.
6. College and University level examination (Second Half).
7. Orientation and preparation of students for the participation in Avishkar research convention.
8. Organization of National & International level conference, workshop, webinar & seminars.
9. Celebration of Konkan Education Society Foundation Day.
10. Establishment of Career Katta unit in college under Higher education, Maharashtra State.

It was resolved that:

1. Criteria wise data should revised and finalised for the AQAR to be submitted for the academic year 2020-21.
2. AQAR for the year 2020-21 should be finalised and submitted at the end of Dec. 2021.
3. Examination Committee should take initiatives of academic results of PG courses and forwarded to the head of Chemistry department for the quantitative analysis.
4. Enrollment list and first term training of DLLE students for preparation of projects should be finalized.
5. Previous Gymkhana has been shifted to the new hall and proposal of Rs. 1,04,805/- was prepared for the purchase of Gymkhana material and the order has placed.
6. Examination Committee should plan and make a time table to conduct college level ATKT and regular examinations in the month of October and November 2021



7. Under the guidance of Science Association Committee, students should motivate to participate in Avishkar research convention of University of Mumbai. They should conduct a workshop for the preparation of research proposal by University officials.
8. Research Committee should take initiatives to organise workshop, seminar and conferences at National and International Level.
9. Konkan Education Society Foundation day should be celebrated in college campus and some activities should conduct to cheer the day.
10. Under the guidance of Principal and IQAC, Career Guidance Cell should take initiatives for the establishment of Career Katta unit in college under department of Higher and technical education and Maharashtra information technological support centre.



Dr. Dinesh V. Bhagat

Co-ordinator

Internal Quality Assurance Cell



Prin. Dr. Sandesh S. Gurav
Chairman

Internal Quality Assurance Cell
PRINCIPAL
K.E.S. A. P. Science College
Nagothane, Dist. Raigad (M.S.)

Internal Quality Assurance Cell (IQAC) 2021-22

Action Taken Report

(With regard to the meeting of IQAC held on 05th October 2021)

Sr. No.	Particular	Action Taken
1.	Criteria wise review and presentation of data of AQAR 2020-2021.	Each criteria In-Charge presented data of his respective criterion and it was asked to finalized with some corrections and additions suggested by Chairman and coordinator IQAC for the submission of AQAR 2019-20.
2.	Online submission of AQAR of the academic year 2020-2021.	Compilation of all the criterions for AQAR 2020-21 is discussed with IQAC and asks to keep ready for the submission and it is supposed to upload to the NAAC office before deadline.
3.	Review of academic results of P.G. courses	Academic result of PG classes was reviewed and suggestion was given to the PG departments to attain quantitative results.
4.	Finalization of enrollment list and first term training of DLLE students for preparation of projects	Enrollment list of DLLE is finalized at the end of September 2020 where 77 students are enrolled and first term training of DLLE students for preparation of projects is conducted in Presence of Dr. Shivpuje, District co-ordinator, DLLE, University of Mumbai.
5.	Renovations of Gymkhana and purchase of sport material.	Previous Gymkhana has been shifted to the new hall and proposal of Rs. 1,04,805/- was prepared for the purchase of Gymkhana material and the order has placed.
6.	College and University level examination (Second Half).	College and University level examinations were conducted as per the time-table formulated by the College Exam. Committee and University of Mumbai during October to December 2021.

7.	Orientation and preparation of students for the participation in Avishkar research convention.	Science Association Committee motivates students to participate in Avishkar research convention of University of Mumbai by conducting a orientation session. They conduct a workshop for the preparation of research proposal in presence of District Co-ordinator, University of Mumbai.
8.	Organization of National & International level conference, workshop & seminars.	<p>1) Online Webinar on- Beautiful flower making – Art & Craft program to learn self-employment skills Resource person: - Mrs Neena S. Begumpure, Pune</p> <p>2) Online Webinar on- Importance of Education Resource person: - Mrs. Kirti S. Mulye</p> <p>3) Online webinar on HIV-AIDS Resource person: Dr. Laxmibharti, Medical officer Reliance Industries. Ltd. Nagothane.</p> <p>4) Online webinar on, “Clean Energy Resources and Solid Waste Management” Resource Person :- Dr. Nitin Lingayat, IOPE Lonere, Raigad</p>
9.	Celebration of Konkan Education Society Foundation Day	18 th Dec. is the foundation day of the Konkan Education Society. It was celebrated by Flag Hosting of KES followed by pledge and song of KES.
10.	Establishment of Career Katta unit in college under Higher education, Maharashtra State.	Under the guidance of Principal and IQAC Career Guidance Cell should take initiatives for the establishment of Career Katta unit in college under department of Higher and technical education and Maharashtra information technological support centre. The committee for this activity is form to look after the activities under the same.12 students are enrolled for this activity for number of add-on courses such as



	Digital forensic analyst, Cyber Crime analyst etc., Principal Dr. Sandesh Gurav has received State level Best Principal award from department of Higher and technical education and Maharashtra information technological support centre, Govt. of Maharashtra.
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Dr. Dinesh V. Bhagat

Co-ordinator

Internal Quality Assurance Cell



Prin. Dr. Sandesh S. Gurav

Chairman

Internal Quality Assurance Cell

PRINCIPAL

K.E.S. A. P. Science College
Nagothane, Dist. Raigad (M.S.)



K. E. S. Anandibai Pradhan Science College, Nagothane.

Internal Quality Assurance Cell (IQAC)

Minutes of Third Meeting of the IQAC for year 2021-22

The third meeting of the IQAC for academic year 2021-22 was held on 4th January 2022 at 11.30 am in NAAC room. Following members of the IQAC were present for the meeting.

Sr. No.	Designation	Name of the Member
1.	Chairperson	Prin. Dr. Sandesh S. Gurav
2.	Chief Executive Officer of the trust	Hon. Shri. Vinayak D. Khopkar
3.	Nominee from management	Hon. Shri. Narendra P. Jain
4.	Nominee from employer	Dr. Satish D. Patil
5.	Nominee from Industry	Dr. Nitin V. Dalave
6.	Teacher –Member	Dr. Shrikrishna D. Tupare
7.	Teacher -Member	Dr. Vijay D. Chavan
8.	Teacher –Member	Mr. Jayesh V. Patil
9.	Teacher –Member	Dr. Vilas R. Jadhavar
10.	Teacher –Member	Dr. Vikas S. Shinde
11.	Teacher –Member	Dr. Mrs. S. T. Morbale
12.	Librarian -Member	Mr. Hemant F. Jadhav
13.	Teacher –Member	Mrs. Nilam V. Mahale
14.	Senior administrative staff	Mrs. Jyoti P. Patil
15.	Nominee- Alumni	Adv. Mrs. Sonal H. Jain
16.	Nominee -Student	Miss. Janavi J. Ghotgalkar
17.	IQAC-Coordinator	Dr. Dinesh V. Bhagat

Dr. Dinesh V. Bhagat, Coordinator IQAC has initiated the meeting. He welcomed Hon. Principal and all members of IQAC and read the minutes of second meeting of IQAC for the academic year 2021-22. The minutes of the second meeting and action taken report were approved by IQAC without any modification.

Agenda: -

1. Online submission of AQAR of the academic year 2020-2021
2. Organization of degree certificate distribution ceremony.
3. Organization of National and International level conference, seminar.
4. Analysis of feedback from stake holders
5. Planning for Semester II and IV examinations
6. Infrastructure development.
7. Organization of workshop on value added courses
8. Organization of placement camp for UG and PG students.
9. Participation of students and faculty in Avishkar Research Convention.
10. To organise National Workshop on "Intellectual Property Rights (IPR) and Patents"

It was resolved that:

1. As the deadline of online submission of AQAR is extended up to March 2022. AQAR for the year 2020-21 should be uploaded on or before the deadline.
2. Degree distribution ceremony should be organised in the third week of January 2022.
3. At least two workshops, two seminars should be conducted till the end of academic year.
4. IQAC should advice the feedback committee to take feedback from the various stakeholders at the end of each semester
5. Examination Committee should plan and formulate a time table to conduct college level ATKT and regular examinations in the month of March and April 2022.
6. The interior infrastructure of the new building should be completed till the end of academic year.
7. Department of Botany and Zoology should conduct a workshop on value added courses such as preparation of prawns, pickle and ayurvedic cosmetics.
8. Career guidance and placement cell should organize placement camp for PG and UG students after completion of theory examination

9. The maximum number of research proposals should be prepared and submitted/uploaded to the University site to compute in zonal level Avishkar research convention.
10. One Day Online National Workshop on “Intellectual Property Rights (IPR) and Patents” was organised



Dr. Dinesh V. Bhagat

Co-ordinator

Internal Quality Assurance Cell



Prin. Dr. Sandesh S. Gurav

Chairman

Internal Quality Assurance Cell

PRINCIPAL

**K.E.S. A. P. Science College
Nagothane, Dist. Raigad (M.S.)**

Internal Quality Assurance Cell (IQAC) 2021-22


Action Taken Report

(With regard to the meeting of IQAC held on 4th January 2022)

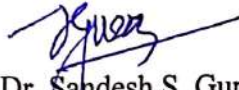
Sr. No.	Particular	Action Taken
1.	Online submission of AQAR of the academic year 2020-2021	AQAR of academic year 2020-21 is keep ready for submission putting all additions and eliminating all corrections.
2.	Organization of degree certificate distribution ceremony	Degree certificate distribution ceremony was supposed to organize in the third week of January. However due to the pandemic situation degree certificates are distributing to the students in small groups by following all rules of Covid-19 suggested by the University and State Government.
3.	Organization of National and International level conference, seminar.	<p>1. Seminar, Demonstration of Science experiments and distribution of educational things to girl students in school on Balika Din Venue: - KES, Late Amarchand Jethmal Jain Primary school, Nagothane Resource Person: - Mrs. Smita V. Chaudhari</p> <p>2. Webinar on-Laws of women's Safety- Celebration of international women day'. Resource Person: - Adv.(Mrs). Sonal J. Jain</p> <p>3. Seminar and poster presentation on occasion of International Women's Day. Resource Person: - Prin. Dr Sandesh. S. Gurav</p> <p>4. One Day Online National Workshop on "Intellectual Property Rights (IPR) and Patents" Resource person: - Dr. Niranjana Yeole, Scientist- CSIR-NCL, Pune.</p> <p>5) Seminar on Integrated Approach of Science and Technology for Sustainable Development Resource Person: - Prin. Dr. Sandesh. S. Gurav</p>
4.	Analysis of feedback from	IQAC and feedback committee analyse the feedback on

	stake holders	teachers, infrastructure and courses from the different stakeholders and take corrective measurements for improvements.
5.	Planning for Semester II and IV examinations	Planning of examination of SEM II and SEM IV examination was made by Examination Committee and University of Mumbai during March to April 2022.
6.	Infrastructure development.	<ol style="list-style-type: none"> 1. The interior infrastructure of the new building is completed by the end of April 2022. 2. New shade on old building is constructed. 3.
7.	Organization of workshop on value added courses	Department of Botany and Zoology conducted a online workshop on value added courses such as preparation of pranws pickle and ayurvedic cosmetics on 18 th May. 2021. Mrs. Shilpa Nikam was available as a resource person to guide and demonstrate for this workshop. 35 students were participated in the workshop.
8.	Organization of placement camp for UG and PG students.	<p>For the organisation of Placement Camp, in-charge of Placement cell forwarded a letter to the following Chemical Industries.</p> <ol style="list-style-type: none"> 1. Sudarshan Chemical Industries Ltd. Dhatav, Roha 2. Roha dye chem Pvt. Ltd, Roha 3. Reptakos Brett and company Ltd. 4. Dhansamand Organics Pvt. Ltd. 5. Archroma India Pvt. Ltd. 6. Relience Industries Ltd. Nagothane 7. FDC Ltd. Roha, Dhatav.
9.	Participation of students and faculty in Avishkar Research Convention.	9 research proposals are prepared and submitted /uploaded to the University site to compute in zonal level Avishkar research convention. 2 research proposal is selected for the University level.

10	Organisation of National Workshop on "Intellectual Property Rights (IPR) and Patents"	One Day Online National Workshop on "Intellectual Property Rights (IPR) and Patents" was organised Resource person: - Dr. Niranjana Yeole, Scientist- CSIR-NCL, Pune. The workshop was successfully conducted with enthusiastic participation of 128 participants from Maharashtra and other states.
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Dr. Dinesh V. Bhagat
Co-ordinator

Internal Quality Assurance Cell


Prin. Dr. Sandesh S. Gurav
Chairman

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Nagothane, Dist. Raigad (M.S.)



K. E. S. Anandibai Pradhan Science College, Nagothane.

Internal Quality Assurance Cell (IQAC)

Minutes of Fourth Meeting of the IQAC for year 2021-22

The fourth meeting of the IQAC for academic year 2021-22 was held on 7th April 2022 at 11.30 am in NAAC room. Following members of the IQAC were present for the meeting.

Sr. No.	Designation	Name of the Member
1.	Chairperson	Prin. Dr. Sandesh S. Gurav
2.	Chief Executive Officer of the trust	Hon. Shri. Vinayak D. Khopkar
3.	Nominee from management	Hon. Shri. Narendra P. Jain
4.	Nominee from employer	Dr. Satish D. Patil
5.	Nominee from Industry	Dr. Nitin V. Dalave
6.	Teacher –Member	Dr. Shrikrishna D. Tupare
7.	Teacher -Member	Dr. Vijay D. Chavan
8.	Teacher –Member	Mr. Jayesh V. Patil
9.	Teacher –Member	Dr. Vilas R. Jadhavar
10.	Teacher –Member	Dr. Vikas S. Shinde
11.	Teacher –Member	Dr. Mrs. S. T. Morbale
12.	Librarian -Member	Mr. Hemant F. Jadhav
13.	Teacher –Member	Mrs. Nilam V. Mahale
14.	Senior administrative staff	Mrs. Jyoti P. Patil
15.	Nominee- Alumni	Adv. Mrs. Sonal H. Jain
16.	Nominee -Student	Miss. Janavi J. Ghotgalkar
17.	IQAC-Coordinator	Dr. Dinesh V. Bhagat


Dr. Dinesh V. Bhagat, Coordinator IQAC has initiated the meeting. He welcomed Hon. Principal and all members of IQAC and read the minutes of third meeting of IQAC for the academic year 2021-22. The minutes of the third meeting and action taken report were approved by IQAC without any modification.

Agenda:

1. Plan of action for academic year 2022-2023
2. Planning for the teaching of UG and PG courses
3. Planning of mechanism for offline Admissions of UG and PG classes
4. Organization of webinars, web conference
5. Perspective plan for academic year 2022-2023
6. Compilation of data for AQAR and documentation.
7. Review of quality initiatives taken during the year 2021-22
8. Placement to the UG and PG students.
9. Any other relevant issue (s) with the permission of chairman.

It was resolved that: -

1. IQAC will chalk out Plan of Action for academic year 2022-23 and will communicate to the Faculty / In-charge / HOD.
2. IQAC should chalk out planning for Online Teaching of UG and PG classes during lockdown period and monitor the same through the Time Table Committee.
3. Admission Committee should plan for Admissions of Second and Third Year of UG and Second Year of PG Programs for academic year 2022-23. Further, admission of F. Y. B. Sc. (UG) and M.Sc. Part I (PG) classes should be completed as per the timelines given by University of Mumbai.
4. IQAC should plan for organization of National and Institute level seminars, workshop and conferences.
5. IQAC should chalk out Perspective Plan for academic year 2022-2023.
6. All criterion chairmen should compile all the data required for AQAR for the academic year and prepare criteria wise file of documents.
7. Quality initiatives should be continued during the year 2022-23
8. Placement Camp for the PG and UG students should be conducted through off campus and online selection method.


Dr. Dinesh V. Bhagat
Co-ordinator

Internal Quality Assurance Cell


Prin. Dr. Sandesh S. Gurav
Chairman

Internal Quality Assurance Cell
PRINCIPAL
K.E.S. A. P. Science College
Nagothane, Dist. Raigad (M.S.)



Internal Quality Assurance Cell (IQAC)

2021-22

Action Taken Report

(With regard to the meeting of IQAC held on 10th May 2022)

Sr. No.	Particular	Action Taken
1.	Plan of Action for year 2022-23	<p>Plan of Action for year 2022-23</p> <ul style="list-style-type: none"> ❖ To conduct meetings of IQAC periodically. ❖ To submit AQAR for academic year 2021-22 in due time limit suggested by NAAC. ❖ To fulfil recommendations made by NAAC Peer Team ❖ To organize International and National level seminars and conferences. ❖ To submit proposals for additional seats for M. Sc. Organic Chemistry ❖ To participate in NIRF 2023. ❖ To conduct the meeting with Alumni for felicitation and collection of Alumni funds for college development. ❖ To take review of academic results of UG and PG courses. ❖ To monitor teaching learning and evaluation process of college. ❖ To collect feedback from stakeholders for effective functioning of Institution. ❖ To take review of admissions and enrollment of students.
2.	Planning for the teaching of UG and PG courses	Time table committee prepared planning of Lectures, Practical's, Examination (Internal/ External) and successfully executed during the period.
3.	Planning of mechanism for Admissions of UG and PG classes	Admission Committee prepare schedule of admission of the respective classes and fee collection with the help of SBI Collect successfully executed throughout the academic year.
4.	Organization of webinars,	One-day National/ International level web conferences are

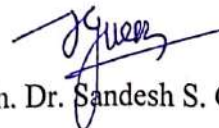
	web conference	planned in the first half of 2022-23. One-day webinar on, "Biodiesel, Alternate sources of energy, energy conservation and solid waste management" are planned in the first half of 2022-23. Resource Person :- Dr. Nitin Lingayat, IOPE, Lonere., Raigad.
5.	Perspective plan for academic year 2021-2022	IQAC prepared perspective plan for academic year 2022-2023 and share with academic departments for the effective execution.
6.	Compilation of data for AQAR and documentation	Each Criteria Chairman compiles the data for their respective criteria along with the supporting documents and kept ready for the preparation of AQAR 2021-22.
7.	Review of quality initiatives taken during the year 2021-22	Review of quality initiatives was taken by IQAC and decided to continue the same in the next academic Year.
8.	Placement to the UG and PG students	Proposal for conducting placement camp and invitee talk for UG and PG students was send to the following chemical and pharmaceutical industries, 1.Sudarshan Chemical Industries Ltd. Dhatav, Roha 2.Roha dye chem Pvt. Ltd, Roha 3.Reptakos Brett and company Ltd. 4. Dhansamand Organics Pvt. Ltd. 5.Archroma India Pvt. Ltd. 6.Relience Industries Ltd. Nagothane 7. FDC Ltd. Roha, Dhatav. 8. R.C.F. Thal Alibag.



Dr. Dinesh V. Bhagat

Co-ordinator

Internal Quality Assurance Cell



Prin. Dr. Sandesh S. Gurav

Chairman

Internal Quality Assurance Cell

PRINCIPAL

K.E.S. A. P. Science

Nagothane, Dist. Raigad, 401301





**Konkan Education Society's
Anandibai Pradhan Science College,
Nagothane, District-Raigad (Maharashtra)**

**Minutes and ATR of IQAC Meetings
2020-21**



K. E. S. Anandibai Pradhan Science College, Nagothane.

Internal Quality Assurance Cell (IQAC)

Minutes of First Meeting of the IQAC for year 2020-21

The first meeting of the IQAC for academic year 2020-21 was held on **10th August 2020** at 12.30 pm in NAAC room. Following members of the IQAC were present for the meeting.

Sr. No.	Designation	Name of the Member
1.	Chairperson	Prin. Dr. Sandesh S. Gurav
2.	Chief Executive Officer of the trust	Hon. Shri. Vinayak D. Khopkar
3.	Nominee from management	Hon. Shri. Narendra P. Jain
4.	Nominee from employer	Dr. Satish D. Patil
5.	Nominee from Industry	Dr. Nitin V. Dalave
6.	Teacher –Member	Dr. Shrikrishna D. Tupare
7.	Teacher -Member	Dr. Vijay D. Chavan
8.	Teacher –Member	Mr. Jayesh V. Patil
9.	Teacher –Member	Dr. Vilas R. Jadhavar
10.	Teacher –Member	Dr. Vikas S. Shinde
11.	Teacher –Member	Dr. Mrs. S. T. Morbale
12.	Librarian -Member	Mr. Hemant F. Jadhav
13.	Teacher –Member	Mrs. Nilam V. Mahale
14.	Senior administrative staff	Mrs. Jyoti P. Patil
15.	Nominee- Alumni	Adv. Mrs. Sonal H. Jain
16.	Nominee -Student	Miss. Janhavi J. Ghotgalkar
17.	IQAC-Coordinator	Dr. Dinesh V. Bhagat

2021/12/14 13

Dr. Dinesh V. Bhagat, Coordinator IQAC has initiated the meeting. He welcomed Hon. Principal and all members of IQAC. The minutes of the last meeting and action taken report were approved by IQAC without any modification.

Agenda of the first meeting for year 2020-21 was as follows:

Agenda:

1. Brief discussion on preparation and submission of AQAR for academic year 2019-20.
2. Perspective plan for conduction of new academic year 2020-21.
3. Preparation and implementation of academic calendar.
4. Review of academic results of year 2019-20 (first half).
5. Analysis and review of admission status of Under Graduate and Post Graduate Courses.
6. Submission of proposal for additional batch of students for PG course M.Sc. Organic Chemistry.
7. To encourage the faculties and students to undergo research projects (MRP) from different funding agencies.
8. Submission of proposal for continuation of affiliation of unaided courses.
9. Publication of Books and Research Papers in reputed journals.
10. Preparation of Departmental perspective plan
11. Discussion on college level examinations
12. To conduct certificate courses in Water Analysis and Soil Analysis.
13. Participation of students and faculty in Avishkar Research Convention.
14. Enrollment of students for department of lifelong and learning activity.
15. Enrollment of student foe National Service Scheme (N.S.S.) activity
16. Organization of induction programmers for fresher's of Under Graduate and Post Graduate.
17. Organization of programme for Alumni.
18. Organization of workshops for value aided courses.
19. To organize placement camp for UG and PG Students.
20. To organize Invited talks for competitive exams.
21. Any other relevant issue(s) with permission of the chairman

It was resolved that:

1. AQAR for the academic year 2019-20 should be prepared by IQAC committee in time and submitted to the NAAC office on or before 31 Dec. 2020 as the deadline of submission of AQAR was extended.
2. IQAC should chalk out perspective plan for academic and co-curricular activities and circulate among the faculties.
3. Academic calendar should be prepared in the beginning of academic year and should be strictly followed for smooth conduction of academics and co-curricular activities.
4. Review of the academic results of UG and PG classes should be taken by examination committee and corrective measures for improvement of the same should be communicated to the concerned Head/In-charge of Department.
5. Admission committee should complete admissions of UG and PG courses by the end of October 2020 and the enrolment of first year students should be completed before the deadline given by University of Mumbai.
6. Administrative office with consultation with the Head, Department of Chemistry should prepare proposal for an additional batch of PG course (M.Sc. Organic Chemistry) and submit to University of Mumbai.
7. Under the guidance of research committee department of science streams such as Chemistry, Physics, Botany, Zoology should submit research proposals to the funding agencies such as UGC, DST and University of Mumbai.
8. Proposal for continuation and affiliations for the unaided courses should be prepared by Administrative office and submit to the university in time.
9. Research committee should issue the notice and encourage faculty members to publish their books and research articles / papers in reputed National and International journals having high impact factor.
10. Head of departments / faculty In-charge should prepare time table, workload and allotment of teachers and then share with the faculties for the smooth conduction of departmental activities. Summary of all possible activities should be noted in "teachers dairy" which should be duly signed by teacher, HOD / In-charge and Principal.
11. College level ATKT and regular examinations of F.Y. and S.Y. should be conducted in the month of September and October 2020.
12. A certificate course in water analysis and soil analysis should be conducted for UG and PG students.

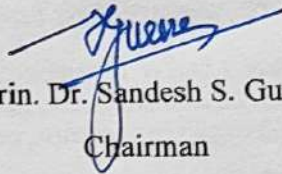
13. Students in large number should be encouraged to undertake research activity and participate in Avishkar research Convention at Zonal and University level by conducting orientation session by University officials.
14. DLLE In-charge / members should forward online notice for the enrolment followed by first term training of students under the guidance of University officials.
15. NSS Programme officers should forward online notice for the enrolment followed by orientation programme of students under the guidance of University officials.
16. IQAC should organize Induction Programme for freshers of UG and PG classes in the months of August and September 2020.
17. IQAC members should conduct the meeting with Alumni for the purpose of interaction, felicitation and collection of alumni funds for the development of college.
18. Workshops on value aided courses such as preparation of Purse, Bags and Flower should be conducted by woman development cell and department of chemistry.
19. Placement cell should organize placement camp for UG and PG Students for chemical and pharmaceutical Industries.
20. Career Guidance Cell Should organizes invited talks for competitive exams.



Dr. Dinesh V. Bhagat
Co-ordinator

Internal Quality Assurance Cell

IQAC Co-ordinator
K.E.S.A.P. Science College
Nagothane, Dist. Raigad (M.S.)



Prin. Dr. Sandesh S. Gurav
Chairman

Internal Quality Assurance Cell

PRINCIPAL
K.E.S. A. P. Science College
Nagothane, Dist. Raigad (M.S.)

Internal Quality Assurance Cell (IQAC) 2020-21

Action Taken Report

(With regard to the meeting of IQAC held on 10 August 2020)

Sr. No.	Particular	Action Taken
1.	Submission of AQAR for academic year 2019-20	The deadline of online AQAR (Annual Quality Assurance Report) submission to NAAC office is finalized as 31 st Dec. 2020. For that 7 criteria's are distributed among the committee members and IQAC coordinators has been taken review of work proceed towards the completion of AQAR.
2.	Perspective plan for Academic year 2020-21	IQAC formulated perspective plan comprising 25 – 30 academic and developmental activities to be carried out during the academic year 2020-21.
3.	Preparation and implementation of academic calendar	IQAC prepared Academic calendar in the beginning of academic year 2020-21 and made it available to all departments and committees for smooth conduction of academics and co-curricular activities. It is uploaded on College web-site and What's app group IQAC APSC.
4.	Review of academic Results of year 2019-20	Examination committee cognizance's the academic result of previous examinations. Concerned Head of the Departments were given suggestions to look after Qualitative results during the current academic year. First three toppers were honored and felicitated in a online Fresher's party.
5.	Review of admission status of UG and PG classes.	Admission Committee has taken review of the admission process for the academic year and it was decided to increase admissions of M.Sc. and B.Sc. (Computer Science). From the current year new batch of FY computer Science has been started with 9 students
6.	Submission of proposal for new programme	Administrative office with consultation with Department of Chemistry should prepare proposal for an additional batch of PG course (M.Sc. Organic Chemistry) and submit to University of Mumbai.

		10% additional strength (2 students) is permitted to admit for PG course from August 2020.
7.	Submission of research projects	Under the guidance of research committee Department of science streams has submitted research proposals to the funding agencies such as UGC and University of Mumbai. 4 MRP's are sanctioned for the 4 faculties of Chemistry by the University of Mumbai. The total amount sanctioned for MRP's is Rs. - 1,60,000/-
8	Submission of proposal for continuation of affiliation for unaided courses.	Administrative office has prepared proposal for continuation and affiliations for the unaided courses such as B.Sc. Computer Science, B.Sc. I.T. and PG course M.Sc. (Organic Chemistry) and same has submitted to the university in time.
9	Publication of Research Papers in reputed journals and books	Under the guidance of research committee 19 research papers were published in reputed journals of International and National repute such as Scopus, UGC, Web of Science etc., 9 books are published by the faculty of science in National, International publications
10	Preparation of Departmental Perspective plan	Head of departments has prepared perspective plans comprising workload, time table, and allotment of teachers and shared with the faculties for the smooth conduction of departmental activities. Summary of all possible activities should be noted in "teachers dairy". Teachers diaries are verify by signature of HOD/In-charge and Principal.
11.	Discussion on college level examinations	Examination Committee prepared the time table for College level ATKT and regular examinations of F.Y.B.Sc. and S. Y. B. Sc. and successfully conducted in the month of September and October 2020.
12.	To conduct certificate courses in Water Analysis and Soil Analysis.	Under department of Chemistry, certificate courses in water and soil analysis suppose to conduct with the help of T.Y. B. Sc. Chemistry batch of 30 students. But

		because of pandemic situation some online lectures and practical demonstration were conducted for the knowledge of students.
13.	Participation of students and faculty in Avishkar Research Convention.	Science Association Committee motivated the students in large number to participate in Avishkar research Convention at Zonal and University level. Because of Pandemic situation, Avishkar research convention is conducted by presenting research proposal instead of research projects. This year 5 research proposals were presented online for the completions and one proposal is selected for University round.
14.	Participation of students in DLLE Activities	DLLE In-charge / members should forward online notice for the enrolment followed by first term training of students under the guidance of University officials. Invitation for First term training session is posted to Dr. Shivpuje, District co-ordinator DLLE, University of Mumbai for guiding students for the preparation of DLLE Students.
15.	Participation of students in NSS Activities	NSS programme officers should forward online notice for the enrolment followed by orientation programme of students under the guidance of University officials. Invitation for First term training session is posted to Prof. T. P. Mokal, District co-ordinator N.S.S., University of Mumbai for guiding students.
16.	Organization of online induction programmes for freshers of Under Graduate and Post Graduate.	Online Induction Programme for freshers of UG and PG classes has organised in the months of August and September 2020.
17.	Organization of programme for Alumni.	1) Meeting of Alumni was organised at Roha and discussion was raised to collect Alumni funds for the development of college. In this meeting 2 alumni are felicitated by offering Shawl, Shriphal and buckey. 2) Our Alumni Mr. Aniket Tatkare, MLA has donated

		100 cement sheets of amount Rs.- 30000/- for the development of college.
18.	Organization of workshops for value aided courses.	Workshops on value aided courses such as preparation of Purse, Bags and Flower making conducted by woman development cell and Department of Chemistry. Mrs. Manali Sahastrabudhdhe, Classic Bag makers, Nagothane was invited to guide and demonstrate the 26 participants of the workshop.
19.	To organize placement camp for UG and PG Students.	Proposal for conducting placement camp and invitee talk for UG and PG students was send to the following chemical and pharmaceutical industries, 1.Sudarshan Chemical Industries Ltd. Dhatav, Roha 2.Roha dye chem Pvt. Ltd, Roha 3.ELPEE chemicals Pvt. Ltd, Roha 4.Kores India Ltd. Roha 5.Nilicon Industries Ltd. Roha 6.FDC Ltd. Roha
20.	To organize Invited talks for competitive exams.	Proposal for conducting invitee sessions for UG and PG students for the sake of preparation of competitive exam was send to the following experts. 1. Dr. Bhagure G.R. Assist. Prof. in Chemistry, Satish Pradhan Dnyansadhana College, Thane 2. Mr. Suhas Patil- Ex.Assistant commissioner and faculty of National Academy of Custom, Excise and Narcotics, Mumbai.



Dr. Dinesh V. Bhagat

Co-ordinator

Internal Quality Assurance Cell

IQAC Co-ordinator
K.E.S.A.P. Science College
Nagothane, Dist. Raigad (M.S.)




Prin. Dr. Sandesh S. Gurav

Chairman

Internal Quality Assurance Cell

PRINCIPAL
K.E.S. A. P. Science College
Nagothane, Dist. Raigad (M.S.)



K. E. S. Anandibai Pradhan Science College, Nagothane.

Internal Quality Assurance Cell (IQAC)

Minutes of Second Meeting of the IQAC for year 2020-21

The second meeting of the IQAC for academic year 2020-21 was held on 26th Oct. 2020 at 12.30 am in Principals cabin. Following members of the IQAC were present for the meeting.

Sr. No.	Designation	Name of the Member
1.	Chairperson	Prin. Dr. Sandesh S. Gurav
2.	Chief Executive Officer of the trust	Hon. Shri. Vinayak D. Khopkar
3.	Nominee from management	Hon. Shri. Narendra P. Jain
4.	Nominee from employer	Dr. Satish D. Patil
5.	Nominee from Industry	Dr. Nitin V. Dalave
6.	Teacher –Member	Dr. Shrikrishna D. Tupare
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9.	Teacher –Member	Dr. Vilas R. Jadhavar
10.	Teacher –Member	Dr. Vikas S. Shinde
11.	Teacher –Member	Dr. Mrs. S. T. Morbale
12.	Librarian -Member	Mr. Hemant F. Jadhav
13.	Teacher –Member	Mrs. Nilam V. Mahale
14.	Senior administrative staff	Mrs. Jyoti P. Patil
15.	Nominee- Alumni	Adv. Mrs. Sonal H. Jain
16.	Nominee -Student	Miss. Janavi J. Ghotgalkar
17.	IQAC-Coordinator	Dr. Dinesh V. Bhagat

Dr. Dinesh V. Bhagat, Coordinator IQAC has initiated the meeting. He welcomed Hon. Principal and all members of IQAC and read the minutes of first meeting of IQAC for the academic year 2020-21. The minutes of the first meeting and action taken report were approved by IQAC without any modification.

Agenda:

1. Review and Criteria-wise presentation of data of AQAR 2019-2020
2. Online submission of AQAR of the academic year 2019-2020
3. Review and analysis of academic results of U.G. and P.G. courses.
4. Finalization of enrollment list and first term training of DLLE students for preparation of projects
5. Renovations of Gymkhana and purchase of sport material.
6. College and University level examination (Second Half).
7. Orientation and preparation of students for the participation in Avishkar research convention.
8. Organization of National & International level conference, workshop, webinar & seminars.
9. Celebration of Konkan Education Society Foundation Day.

It was resolved that:

1. Criteria wise data should revised and finalised for the AQAR to be submitted for the academic year 2019-20.
2. AQAR for the year 2019-20 should be finalised and submitted at the end of Dec. 2020.
3. Examination Committee should take initiatives of academic results of PG courses and forwarded to the head of Chemistry department for the quantitative analysis..
4. Enrollment list and first term training of DLLE students for preparation of projects should be finalized.
5. Previous Gymkhana has been shifted to the new hall and some new sports material is added of Rs. 15000/- is added.
6. Examination Committee should plan and make a time table to conduct college level ATKT and regular examinations in the month of October and November 2020.

7. Science Association Committee should motivate students to participate in Avishkar research convention of University of Mumbai. They should conduct a workshop for the preparation of research proposal by University officials.
8. Research Committee should take initiatives to organise workshop, seminar and conferences at National and International Level.
9. Konkan Education Society Foundation day should be celebrated in college campus.

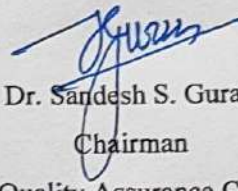


Dr. Dinesh V. Bhagat

Co-ordinator

Internal Quality Assurance Cell

IQAC Co-ordinator
K.E.S.A.P. Science College
Nagothane, Dist. Raigad (M.S.)



Prin. Dr. Sandesh S. Gurav

Chairman

Internal Quality Assurance Cell

PRINCIPAL
K.E.S. A. P. Science College
Nagothane, Dist. Raigad (M.S.)

Internal Quality Assurance Cell (IQAC)

2020-21

Action Taken Report

(With regard to the meeting of IQAC held on 26 October 2020)

Sr. No.	Particular	Action Taken
1.	Criteria wise review and presentation of data of AQAR 2019-2020.	Each criteria In-Charge presented data of his respective criterion and it was asked to finalized with some corrections and additions suggested by Chairman and coordinator IQAC for the submission of AQAR 2019-20.
2.	Online submission of AQAR of the academic year 2018-2019	Compilation of all the criterions for AQAR 2019-20 is discussed with IQAC and asks to keep ready for the submission and it is supposed to upload to the NAAC office before deadline.
3.	Review of academic results of P.G. courses	Academic result of PG classes was reviewed and suggestion was given to the PG departments to attain quantitative results.
4.	Finalization of enrollment list and first term training of DLLE students for preparation of projects	Enrollment list of DLLE is finalized at the end of September 2020 where 77 students are enrolled and first term training of DLLE students for preparation of projects is conducted in Presence of Dr. Shivpuje, District co-ordinator, DLLE, University of Mumbai.
5.	Renovations of Gymkhana and purchase of sport material.	Previous Gymkhana has been shifted to the new hall and some new sports material is added of Rs. 15000/- is added.
6.	College and University level examination (Second Half).	College and University level examinations were conducted as per the time-table formulated by the College Exam. Committee and University of Mumbai during October to December 2020

7.	Orientation and preparation of students for the participation in Avishkar research convention.	Science Association Committee motivates students to participate in Avishkar research convention of University of Mumbai by conducting a orientation session. They conduct a workshop for the preparation of research proposal in presence of District Co-ordinator, University of Mumbai.
8.	Organization of National & International level conference, workshop & seminars.	One day webinar on Institutional training programme organised by Internal Quality Assurance Cell, Department of Physics and Petroleum Conservation Research Association (PCRA) Ministry of Petroleum and Natural Gas, Government of India.
9.	Celebration of Konkan Education Society Foundation Day	18 th Dec. is the foundation day of the Konkan Education Society. It was celebrated by Flag Hosting of KES followed by pledge and song of KES.

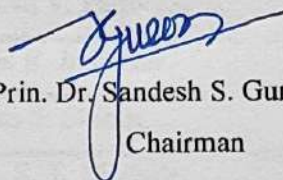


Dr. Dinesh V. Bhagat

Co-ordinator

Internal Quality Assurance Cell

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K.E.S.A.P. Science College
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K. E. S. Anandibai Pradhan Science College, Nagothane.

Internal Quality Assurance Cell (IQAC)

Minutes of Third Meeting of the IQAC for year 2020-21

The third meeting of the IQAC for academic year 2020-21 was held on 4th January 2021 at 12.30 am in NAAC room. Following members of the IQAC were present for the meeting.

Sr. No.	Designation	Name of the Member
1.	Chairperson	Prin. Dr. Sandesh S. Gurav
2.	Chief Executive Officer of the trust	Hon. Shri. Vinayak D. Khopkar
3.	Nominee from management	Hon. Shri. Narendra P. Jain
4.	Nominee from employer	Dr. Satish D. Patil
5.	Nominee from Industry	Dr. Nitin V. Dalave
6.	Teacher –Member	Dr. Shrikrishna D. Tupare
7.	Teacher -Member	Dr. Vijay D. Chavan
8.	Teacher –Member	Mr. Jayesh V. Patil
9.	Teacher –Member	Dr. Vilas R. Jadhavar
10.	Teacher –Member	Dr. Vikas S. Shinde
11.	Teacher –Member	Dr. Mrs. S. T. Morbale
12.	Librarian -Member	Mr. Hemant F. Jadhav
13.	Teacher –Member	Mrs. Nilam V. Mahale
14.	Senior administrative staff	Mrs. Jyoti P. Patil
15.	Nominee- Alumni	Adv. Mrs. Sonal H. Jain
16.	Nominee -Student	Miss. Janavi J. Ghotgalkar
17.	IQAC-Coordinator	Dr. Dinesh V. Bhagat

Dr. Dinesh V. Bhagat, Coordinator IQAC has initiated the meeting. He welcomed Hon. Principal and all members of IQAC and read the minutes of second meeting of IQAC for the academic year 2020-21. The minutes of the second meeting and action taken report were approved by IQAC without any modification.

Agenda:

1. Online submission of AQAR of the academic year 2019-2020
2. Organization of degree certificate distribution ceremony.
3. Organization of National and International level conference, seminar.
4. Analysis of feedback from stake holders
5. Planning for Semester II and IV examinations
6. Infrastructure development.
7. Organization of workshop on value added courses
8. Organization of placement camp for UG and PG students.
9. Participation of students and faculty in Avishkar Research Convention.

It was resolved that:

1. As the deadline of online submission of AQAR is extended, AQAR for the year 2019-20 should be uploaded on or before 31 May 2021
2. Degree distribution ceremony should be organised in the third week of January 2020.
3. At least two workshops, two seminars should be conducted till the end of academic year.
4. IQAC should advice the feedback committee to take feedback from the various stakeholders at the end of each semester
5. Examination Committee should plan and formulate a time table to conduct college level ATKT and regular examinations in the month of March and April 2020.
6. The interior infrastructure of the new building should be completed till the end of academic year.
7. Department of Botany and Zoology should conduct a workshop on value added courses such as preparation of pranws pickle and ayurvedic cosmetics.
8. Career guidance and placement cell should organize placement camp for PG and UG students after completion of theory examination

9. The maximum number of research proposals should be prepared and submitted/uploaded to the University site to compute in zonal level Avishkar research convention.

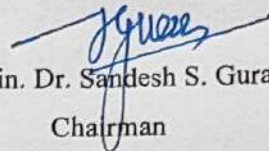


Dr. Dinesh V. Bhagat

Co-ordinator

Internal Quality Assurance Cell

IQAC Co-ordinator
K.E.S.A.P. Science College
Nagothane, Dist. Raigad (M.S.)



Prin. Dr. Sandesh S. Gurav

Chairman

Internal Quality Assurance Cell

PRINCIPAL
K.E.S. A. P. Science College
Nagothane, Dist. Raigad (M.S.)

Internal Quality Assurance Cell (IQAC) 2020-21

Action Taken Report

(With regard to the meeting of IQAC held on 4th January 2021)

Sr. No.	Particular	Action Taken
1.	Online submission of AQAR of the academic year 2019-2020	AQAR of academic year 2019-20 is keep ready for submission putting all additions and eliminating all corrections.
2.	Organization of degree certificate distribution ceremony	Degree certificate distribution ceremony was supposed to organize in the third week of January. However due to the pandemic situation degree certificates are distributing to the students in small groups by following all rules of Covid-19 suggested by the University and State Government.
3.	Organization of National and International level conference, seminar.	Following online webinars are organized by WDC, 1. Health Advice with reference to the Post Covid – 19 situation by Dr. Lakshmi Bharathi, Reliance Industries Limited, Nagothane 2. Hindu Marriage Act – The Current Scenario by Adv. (Mrs). Sonal J. Jain, Nagothane 3. Skill development program- 'Bag and Purses making by Mrs. Manali Sahastrabudhdhe, Classic Bag makers, Nagothane 4. Webinar organized by Department of Information Technology on Microsoft.Net & Cloud by Mr. Vikrant Dinde, Technology Trainer Sr. Software developer
4.	Analysis of feedback from stake holders	IQAC and feedback committee analyse the feedback on teachers, infrastructure and courses from the different stakeholders and take corrective measurements for improvements.
5.	Planning for Semester II and IV examinations	Planning of examination of SEM II and SEM IV examination was made by Examination Committee and University of Mumbai during March to April 2021.

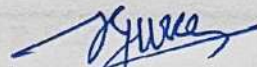
6.	Infrastructure development.	<p>1. The interior infrastructure of the new building is completed by the end of April 2021.</p> <p>2. New shade on old building is constructed.</p> <p>3. Previous Gymkhana has been shifted to the new hall and some new sports material is added of Rs. 15000/- is added.</p>
7.	Organization of workshop on value added courses	<p>Department of Botany and Zoology conducted a online workshop on value added courses such as preparation of pranws pickle and ayurvedic cosmetics on 18th May. 2021.</p> <p>Mrs. Shilpa Nikam was available as a resource person to guide and demonstrate for this workshop. 35 students were participated in the workshop.</p>
8.	Organization of placement camp for UG and PG students.	<p>For the organisation of Placement camp In-charge of Placement cell forwarded a letter to the Chemical Industries in Dhatav, Roha District- Raigad such as Sudarshan Chemicals, Industries Limited, Privi Organic Limited, Rathi Dye Chem Limited, Quiligance Pharmaceuticals Limited etc., Above Industries asked for the list of degree students for conducting interview.</p>
9.	Participation of students and faculty in Avishkar Research Convention.	<p>7 research proposals are prepared and submitted/uploaded to the University site to compute in zonal level Avishkar research convention. 1 research proposal is selected for the University level.</p>



Dr. Dinesh V. Bhagat
Co-ordinator

Internal Quality Assurance Cell

IQAC Co-ordinator
K.E.S.A.P. Science College
Nagothane, Dist. Raigad (M.S.)

Prin. Dr. Sandesh S. Gurav
Chairman

Internal Quality Assurance Cell

PRINCIPAL
K.E.S. A. P. Science College
Nagothane, Dist. Raigad (M.S.)



K. E. S. Anandibai Pradhan Science College, Nagothane.

Internal Quality Assurance Cell (IQAC)

Minutes of Fourth Meeting of the IQAC for year 2020-21

The fourth meeting of the IQAC for academic year 2020-21 was held on 10th May 2021 at 12.30 pm in NAAC room. Following members of the IQAC were present for the meeting.

Sr. No.	Designation	Name of the Member
1.	Chairperson	Prin. Dr. Sandesh S. Gurav
2.	Chief Executive Officer of the trust	Hon. Shri. Vinayak D. Khopkar
3.	Nominee from management	Hon. Shri. Narendra P. Jain
4.	Nominee from employer	Dr. Satish D. Patil
5.	Nominee from Industry	Dr. Nitin V. Dalave
6.	Teacher -Member	Dr. Shrikrishna D. Tupare
7.	Teacher -Member	Dr. Vijay D. Chavan
8.	Teacher -Member	Mr. Jayesh V. Patil
9.	Teacher -Member	Dr. Vilas R. Jadhavar
10.	Teacher -Member	Dr. Vikas S. Shinde
11.	Teacher -Member	Dr. Mrs. S. T. Morbale
12.	Librarian -Member	Mr. Hemant F. Jadhav
13.	Teacher -Member	Mrs. Nilam V. Mahale
14.	Senior administrative staff	Mrs. Jyoti P. Patil
15.	Nominee- Alumni	Adv. Mrs. Sonal H. Jain
16.	Nominee -Student	Miss. Janavi J. Ghotgalkar
17.	IQAC-Coordinator	Dr. Dinesh V. Bhagat

Dr. Dinesh V. Bhagat, Coordinator IQAC has initiated the meeting. He welcomed Hon. Principal and all members of IQAC and read the minutes of third meeting of IQAC for the academic year 2020-21. The minutes of the third meeting and action taken report were approved by IQAC without any modification.

Agenda:

1. Plan of action for academic year 2021-2022
2. Planning for the online teaching of UG and PG courses
3. Planning of mechanism for Online Admissions of UG and PG classes
4. Organization of webinars, web conference
5. Perspective plan for academic year 2021-2022
6. Compilation of data for AQAR and documentation.
7. Review of quality initiatives taken during the year 2021-22
8. Placement to the UG and PG students.
9. Any other relevant issue (s) with the permission of chairman.

It was resolved that:-

1. IQAC will chalk out Plan of Action for academic year 2021-22 and will communicate to the Faculty / In-charge / HOD.
2. IQAC should chalk out planning for Online Teaching of UG and PG classes during lockdown period and monitor the same through the Time Table Committee.
3. Admission Committee should plan for Admissions of Second and Third Year of UG and Second Year of PG Programmes through online mode for academic year 2021-22. Further, admission of F. Y. B. Sc. (UG) and M.Sc. Part I (PG) classes should be completed as per the timelines given by University of Mumbai.
4. IQAC should plan for organization of National and Institute level webinars and web Conferences
5. IQAC should chalk out Perspective Plan for academic year 2021-22.
6. All criterion chairmen should compile all the data required for AQAR for the academic year and prepare criteria wise file of documents.
7. Quality initiatives should be continued during the year 2021-22

8. Placement Camp for the PG and UG students should be conducted through off campus and online selection method.

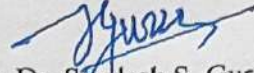


Dr. Dinesh V. Bhagat

Co-ordinator

Internal Quality Assurance Cell

IQAC Co-ordinator
K.E.S.A.P. Science College
Nagothane, Dist. Raigad (M.S.)



Prin. Dr. Sandesh S. Gurav

Chairman

Internal Quality Assurance Cell

PRINCIPAL
K.E.S. A. P. Science College
Nagothane, Dist. Raigad (M.S.)

Internal Quality Assurance Cell (IQAC) 2020-21

Action Taken Report

(With regard to the meeting of IQAC held on 10th May 2021)

Sr. No.	Particular	Action Taken
1.	Plan of Action for year 2021-22	<p>Plan of Action for year 2020-21</p> <ul style="list-style-type: none"> ❖ To conduct meetings of IQAC periodically. ❖ To submit AQAR for academic year 2020-21 in due time limit suggested by NAAC. ❖ To fulfil recommendations made by NAAC Peer Team ❖ To organize International and National Level Webinars and web conferences. ❖ To submit proposals for additional seats for M. Sc. Organic Chemistry ❖ To participate in NIRF 2021 ❖ To conduct the meeting with Alumni for felicitation and collection of Alumni funds for college development. ❖ To take review of academic results of UG and PG courses. ❖ To monitor online teaching Learning and evaluation process of college. ❖ To collect feedback from stakeholders for effective functioning of Institution. ❖ To take review of admissions and enrollment of students.
2.	Planning for the online teaching of UG and PG courses	Time table committee prepared planning of online Lectures, Practical's, Examination (Internal/ External) on Microsoft team app and successfully executed during the Lockdown Period.
3.	Planning of mechanism for Online Admissions of UG and PG classes	Admission Committee prepare program of Online admission and fee collection with the help of SBI Nagothane branch and successfully executed during the Lockdown Period.

4.	Organization of webinars, web conference	One day National/ International Level web conferences are planned in the first half of 2021-22. One day webinar on, "Clean Energy Resources and Solid Waste Management" are planned in the first half of 2021-22.
5.	Perspective plan for academic year 2021-2022	IQAC prepared perspective plan for academic year 2021-2022 and share with academic departments for the effective execution.
6.	Compilation of data for AQAR and documentation	Each Criteria Chairman compiles the data for their respective criteria along with the supporting documents and kept ready for the preparation of AQAR 2020-21.
7.	Review of quality initiatives taken during the year 2020-21	Review of quality initiatives was taken by IQAC and decided to continue the same in the next academic Year.
8.	Placement to the UG and PG students	Due to the Covid-19 Pandemic situation Campus placement could not possible. Proposal for conducting placement camp and invitee talk for UG and PG students was send to the following chemical and pharmaceutical industries, 1. Sudarshan Chemical Industries Ltd. Dhatav, Roha 2. Roha dye chem Pvt. Ltd, Roha 3. ELPEE chemicals Pvt. Ltd, Roha 4. Kores India Ltd. Roha 5. Nilicon Industries Ltd. Roha 6. FDC Ltd. Roha 7 students were placed in Industries of MIDC Dhatav Roha and 4 students are selected for apprentice at R.C.F. Thal Alibag.

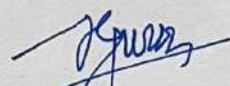


Dr. Dinesh V. Bhagat

Co-ordinator

Internal Quality Assurance Cell

IQAC Co-ordinator
K.E.S.A.P. Science College
Nagothane, Dist. Raigad (M.S.)

Prin. Dr. Sandesh S. Gurav

Chairman

Internal Quality Assurance Cell

PRINCIPAL
K.E.S. A. P. Science College
Nagothane, Dist. Raigad (M.S.)



**Konkan Education Society's
Anandibai Pradhan Science College,
Nagothane, District-Raigad (Maharashtra)**

**Minutes and ATR of IQAC Meetings
2019-20**



K. E. S. Anandibai Pradhan Science College, Nagothane.

Internal Quality Assurance Cell (IQAC)

Minutes of First Meeting of the IQAC for year 2019-20

The first meeting of the IQAC for academic year 2019-20 was held on 10th July 2019 at 12.30 pm in NAAC room. Following members of the IQAC were present for the meeting.

Sr. No.	Name of the Member	Designation
1.	Prin. Dr. Sandesh S. Gurav	Chairperson
2.	Hon. Vinayak D. Khopkar	Member Governing Body
3.	Mr. Narendra P. Jain	External Expert
4.	Mr. Anil K. Kale	External Expert
5.	Dr. Dinesh V. Bhagat	IQAC-Coordinator
6.	Dr. Mrs. Kurra Sarada	Teacher -Member
7.	Dr. Satish D. Patil	Teacher -Member
8.	Dr. Shrikrishna D. Tupare	Teacher -Member
9.	Dr. Vijay D. Chavan	Teacher -Member
10.	Dr. Mrs. P.N. Jyothi	Teacher -Member
11.	Mr. Jayesh V. Patil	Teacher -Member
12.	Dr. Vilas R. Jadhavar	Teacher -Member
13.	Prof. Mrs. S.V. Chaudhari	Teacher -Member
14.	Dr. Mrs. S. T. Morbale	Teacher -Member
15.	Mr. Vikas S. Shinde	Teacher -Member
16.	Dr. Manogar D. Shirsath	Teacher -Member
17.	Mr. Hemant F. Jadhav	Librarian -Member
18.	Adv. Mrs. Sonal H. Jain	Alumni Nominee
19.	Mrs. Nilam V. Mahale	Alumni Nominee

Dr. Dinesh V. Bhagat, Coordinator IQAC has initiated the meeting. He welcomed Hon. Principal and all members of IQAC. The minutes of the last meeting and action taken report were approved by IQAC without any modification.

Agenda of the first meeting for year 2019-20 was as follows:

Agenda:

1. Discussion on submission of AQAR for academic year 2018-19.
2. Perspective plan for Academic year 2019-20.
3. Preparation and implementation of academic calendar.
4. Review of academic Results of year 2018-19 (first half).
5. Review of admission status of Under Graduate and Post Graduate Courses.
6. Submission of proposal for New Course BCA and MCA under YCMOU.
7. To motivate the faculties and students to undergo research projects(MRP) to different funding agencies.
8. Submission of proposal for continuation of unaided courses.
9. Publication of Research Papers in reputed journals.
10. Preparation of Departmental perspective plan
11. Discussion on college level examinations
12. To conduct certificate courses in Water Analysis and Soil Analysis.
13. Participation of students and faculty in Avishkar Research Convention.
14. Participation of students in cultural Activities at Zonal and University level youth festival.
15. Participation of students in Zonal and University level sport activities and organization of zonal level sport activities.
16. Organization of induction programmers for fresher's of Under Graduate and Post Graduate.
17. Organization of programme for Alumni.
18. Organization of workshops for value aided courses.
19. Any other relevant issue(s) with permission of the chairman

It was resolved that:

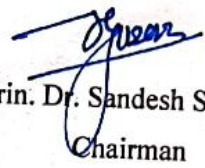
1. AQAR for the academic year 2018-19 should be prepared by IQAC committee in time and submitted to NAAC Office.
2. IQAC should chalk out perspective plan for academic and co-curricular activities and kept for implementation.

3. Academic calendar should be prepared in the beginning of academic year and it should be followed for smooth conduction of academics and co-curricular activities.
4. Review of the academic result of UG and PG classes should be taken by examination committee and corrective measures for improvement of the same were communicated to the concerned Head of Department.
5. Admissions of UG and PG courses should be completed by admission committee till the end of August 2019.
6. Administrative office with consultation with Department of computer science and IT should prepare proposal and submitted a proposal for new programme in BCA and MCA under YCMOU.
7. Under the guidance of research committee department of science streams such as Chemistry, Physics, Botany, Zoology should submit research proposals to the funding agencies such as UGC, DST and University of Mumbai.
8. Proposal for continuation and affiliations for the unaided courses should be prepared by Administrative office and submit to the university in time.
9. Research committee should issue the notice and encourage faculty members to publish their research articles in reputed national and international journals having high impact factor.
10. Head of departments should prepare time table, workload and allotment of teachers and then share with the faculties for the smooth conduction of departmental activities. Summary of all possible activities should be noted in "teachers dairy".
11. College level ATKT and regular examinations of F.Y. and S.Y. should be conducted in the month of September and October 2019.
12. Smooth conduction of certificate course such as water analysis and soil analysis should be carried out with the help of Department of Chemistry and Botany respectively.
13. Students in large number should be encouraged to undertake research activity and participate in Avishkar research Convention at Zonal and University level.
14. Cultural committee should motivate the students to participate in cultural activities at Zonal and University level youth festival.
15. Sport committee should motivate the students to participate in sports activities at Zonal and university level. They have to organise two or three zonal level activities.

16. IQAC should organize Induction Programme for freshers of UG and PG classes in the months of July and August 2019.
17. IQAC members should conduct the meeting with Alumni for the purpose of interaction, felicitation and collection of alumni funds for the development of college.
18. Workshops on value aided courses such as preparation of phenyl and Agarbathi should be conducted by woman development cell and department of chemistry.



Dr. Dinesh V. Bhagat
Co-ordinator



Prin. Dr. Sandesh S. Gurav
Chairman

Internal Quality Assurance Cell

Internal Quality Assurance Cell

Internal Quality Assurance Cell (IQAC)

2019-20


Action Taken Report

(With regard to the meeting of IQAC held on 10 July 2019)

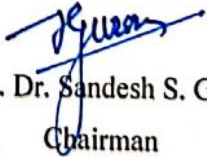
Sr. No.	Particular	Action Taken
1.	Submission of AQAR for academic year 2018-19	The deadline of online AQAR (Annual Quality Assurance Report) submission to NAAC office is finalized as 31 st Dec. 2019. For that criteria are distributed to the committee members, IQAC coordinators has been taken review of work proceed towards the completion of AQAR.
2.	Perspective plan for Academic year 2019-20	IQAC formulated perspective plan comprising 25 – 30 academic and developmental activities to be carried out during the academic year 2019-20.
3.	Preparation and implementation of academic calendar	IQAC prepared Academic calendar in the binning of academic year and it made it available to all departments and committees for smooth conduction of academics and co-curricular activities.
4.	Review of academic Results of year 2018-19	Examination committee, cognizance's the academic result of previous examination. Concerned Head of the Departments were given suggestions to look after Qualitative results during the current academic year.
5.	Review of admission status of UG and PG classes.	Admission Committee has taken review of the admission process for the academic year and it was decided to increase admissions of M.Sc. and B.Sc. (I.T.)
6.	Submission of proposal for new programme	Administrative office with consultation with Department of computer science and IT has prepared proposal for new programme in BCA and MCA under YCMOU and submitted to YCMOU. Permission is granted to start BCA from June 2019.

7.	Submission of research projects	Under the guidance of research committee Department of science streams has submitted research proposals to the funding agencies such as UGC and University of Mumbai.
8	Submission of proposal for continuation of unaided courses.	Administrative office has prepared proposal for continuation and affiliations for the unaided courses such as B.Sc. Computer Science, B.Sc. I.T. and PG course M.Sc. (Organic Chemistry) and same has submitted to the university in time.
9	Publication of Research Papers in reputed journals.	Under the guidance of research committee 15 research papers were published in reputed journals of International and National repute such as Scopus, UGC, Web of Science etc.,
10	Preparation of Departmental Perspective plan	Head of departments has prepared perspective plans comprising workload, time table, and allotment of teachers and shared with the faculties for the smooth conduction of departmental activities. Summary of all possible activities should be noted in "teachers dairy".
11.	Discussion on college level examinations	Examination Committee prepared the time table for College level ATKT and regular examinations of F.Y. and S. Y. B. Sc. and successfully conducted in the month of September and October 2019.
12.	To conduct certificate courses in Water Analysis and Soil Analysis.	Under department of Chemistry, certificate courses in water and soil analysis were conducted with the help of T.Y. B. Sc. Chemistry batch of 30 students for the benefit of neighbouring villages such as Wangani, Warvathane, Wasgaon and Nagothane.
13.	Participation of students and faculty in Avishkar Research Convention.	Science Association Committee motivated the students in large number to participate in Avishkar research Convention at Zonal and University level.
14.	Participation of students in cultural Activities at Zonal and University level youth festival.	Cultural committee should motivate the students to participate in cultural activities at Zonal and university level youth festival.

		32 students participated at zonal competition organised by M.T. E.S. College Mangaon District-Raigad. 12 events were presented in the competition and students won 4 events and selected for the University round
15.	Participation of students in Zonal and University level sport activities and organization of zonal level sport activities.	Sport committee motivate the students to participate in sports activities at Zonal and university level. They have to organise two or three Zonal activities.
16.	Organization of induction programmes for freshers of Under Graduate and Post Graduate.	Induction Programme for freshers of UG and PG classes has organised in the months of July and August 2019.
17.	Organization of programme for Alumni.	1) Meeting of Alumni was organised at Roha and discussion was raised to collect Alumni funds for the development of college. In this meeting 5 alumni are felicitated by offering Shawl, Shriphal and buckey. Rs. - 30,600/- collected from the Alumni funds. 2) Our Alumni Mr. Divesh Bavkar, IT executive Jindal SAW, Ltd. was invited as a resource person in the seminar on decision making system to guide 53 students.
18.	Organization of workshops for value aided courses.	Workshops on value aided courses such as preparation of phenyl and Agarbatti conducted by woman development cell and Department of Chemistry. Shilpa Nikam was invited to guide and demonstrate the 85 participants of the workshop.


 Dr. Dinesh V. Bhagat
 Co-ordinator
 Internal Quality Assurance Cell




 Prin. Dr. Sandesh S. Gurav
 Chairman
 Internal Quality Assurance Cell



K. E. S. Anandibai Pradhan Science College, Nagothane.

Internal Quality Assurance Cell (IQAC)

Minutes of Second Meeting of the IQAC for year 2019-20

The second meeting of the IQAC for academic year 2019-20 was held on 4th Oct. 2019 at 12.30 am in Principals cabin. Following members of the IQAC were present for the meeting.

Sr. No.	Name of the Member	Designation
1.	Prin. Dr. Sandesh S. Gurav	Chairperson
2.	Hon. Vinayak D. Khopkar	Member Governing Body
3.	Mr. Narendra P. Jain	External Expert
4.	Mr. Anil K. Kale	External Expert
5.	Dr. Dinesh V. Bhagat	IQAC-Coordinator
6.	Dr. Mrs. Kurra Sarada	Teacher -Member
7.	Dr. Satish D. Patil	Teacher -Member
8.	Dr. Shrikrishna D. Tupare	Teacher -Member
9.	Dr. Vijay D. Chavan	Teacher -Member
10.	Dr. Mrs. P.N. Jyothi	Teacher -Member
11.	Mr. Jayesh V. Patil	Teacher -Member
12.	Dr. Vilas R. Jadhavar	Teacher -Member
13.	Prof. Mrs. S.V. Chaudhari	Teacher -Member
14.	Dr. Mrs. S. T. Morbale	Teacher -Member
15.	Mr. Vikas S. Shinde	Teacher -Member
16.	Dr. Manogar D. Shirsath	Teacher -Member
17.	Mr. Hemant F. Jadhav	Librarian -Member
18.	Adv. Mrs. Sonal H. Jain	Alumni Nominee
19.	Mrs. Nilam V. Mahale	Alumni Nominee

Dr. Dinesh V. Bhagat, Coordinator IQAC has initiated the meeting. He welcomed Hon. Principal and all members of IQAC and read the minutes of first meeting of IQAC for the academic year 2019-20. The minutes of the first meeting and action taken report were approved by IQAC without any modification.

Agenda:

1. Criteria wise review and presentation of data of AQAR 2018-2019
2. Online submission of AQAR of the academic year 2018-2019
3. Review of academic results of P.G. courses
4. Organization of intercollegiate Chess competition of University of Mumbai.
5. Participation of students in the sports at University Level.
6. College and University level examination (Second Half).
7. Participation of students for university round of Avishkar research convention.
8. Participation of students for university round of Youth festival.
9. Organization of National & International level conference, workshop & seminars.
10. Organization of annual sports competition
11. Organization of cultural programmers and annual prize distribution function.
12. Celebration of Konkan Education Society Foundation Day
13. Organization of NSS camp.

It was resolved that:

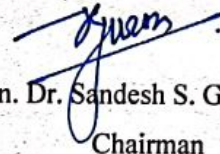
1. Criteria wise data should revised and finalise for the AQAR to be submitted for the academic year 2018-19.
2. AQAR for the year 2018-19 should be finalised and submitted at the end of Dec. 2019.
3. Examination Committee should take initiatives of academic results of PG courses and forwarded to the head of Chemistry department for the quantitative analysis.
4. Gymkhana and Sport committee should send request letter to the University to organise
Intercollegiate Chess competition Zone – IV.
5. Sport and Gymkhana Committee should motivate students to participate at University and Inter- University Sport Competition Such as Kabbaddi, Cricket, Water Polo etc.,
6. Examination Committee should plan and make a time table to conduct college level ATKT and regular examinations in the month of October and November 2019.

7. Science Association Committee should motivate students to participate in Avishkar research convention of University of Mumbai.
8. Cultural Committee should promote the students to participate at University level Youth Festival.
9. Research Committee should take initiatives to organise workshop, seminar and conferences at National and International Level.
10. Annual sports should be completed before X-mas Vacation.
11. Cultural Programme and Prize distribution should be completed before X-mas vacation.
12. Konkan Education Society Foundation day should be celebrated in college campus.
13. NSS camp should be organised completed before X-mas Vacation.



Dr. Dinesh V. Bhagat
Co-ordinator

Internal Quality Assurance Cell



Prin. Dr. Sandesh S. Gurav
Chairman

Internal Quality Assurance Cell

Internal Quality Assurance Cell (IQAC)

2019-20

Action Taken Report

(With regard to the meeting of IQAC held on 04 October 2019)

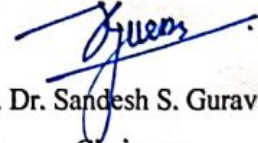
Sr. No.	Particular	Action Taken
1.	Criteria wise review and presentation of data of AQAR 2018-2019	Each criteria In-Charge presented data of his respective criterion and same was finalized for the submission of AQAR 2018-19
2.	Online submission of AQAR of the academic year 2018-2019	Compilation of all the criterions for AQAR 2018-19 is finished and it is supposed to upload to the NAAC office till the end of Dec. 2020.
3.	Review of academic results of P.G. courses	Academic result of PG classes was reviewed and suggestion was given to the PG departments to attain quantitative results.
4.	Organization of intercollegiate Chess competition of University of Mumbai.	In-collegiate chess competition of University of Mumbai (Zone-IV) was organized on 23rd Sept. 2019, where 15 colleges were participated and 75 students played the competition.
5.	Participation of students in the sports at University Level.	Water Polo team of college has participated at zonal level and qualify for University level where they won "Silver medals". Three students from our college were selected in the University team to play at National level (Inter University round) Water Polo Competition and fortunately for the first time they own "Bronze medal" for Mumbai University.
6.	College and University level examination (Second Half).	College and University level examinations were conducted as per the time-table formulated by the College Exam. Committee and University of Mumbai during October to December 2019

7.	Participation of students for university round of Avishkar research convention.	Science Association Committee has motivated students to participate in Avishkar research convention of University of Mumbai. Zonal round of this competition is supposed to be conducted at Vishvaniketan Engineering college, Khalapur, District-Raigad. The preparation of projects and its presentation is explained by taking orientation Programme by Science association Committee of the college.
8	Participation of students for university round of Youth festival.	Under the guidance of the cultural committee, a team of 32 students participated for 12 events at Youth festival Zonal level. Where they won 4 events and quality for University round. 4 teams are prepared for University round and presented those events at University level.
9	Organization of National & International level conference, workshop & seminars.	Department of Chemistry has organised one day National Level web- conference on Green catalysis and material science.
10	Organization of annual sports competition	College annual sports activities are conducted between 17 th to 19 th Dec. 2019.
11	Organization of cultural programmers and annual prize distribution function	Cultural Programme and prize distribution are conducted on 22-24 Dec. 2019.
12	Celebration of Konkan Education Society Foundation Day	18 th Dec. is the foundation day of the Konkan Education Society. It was celebrated by Flag Hosting of KES followed by pledge and song of KES. A sports and cultural activities were conducted among teaching and non-teaching faculty of Junior college and Senior college.
13	Organization of NSS residential camp	NSS residential Camp of 7 days is organised at Kuhire Tal-Pen, District Raigad between 7 th Dec. 2019 to 13 th Dec. 2019. 120 NSS volunteers were participated at the camp

		where the physical activities like road construction, Wanrai Bandhara, cleanliness and lectures on social awareness, competitive examination were organised.
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Dr. Dinesh V. Bhagat
Co-ordinator
Internal Quality Assurance Cell



Prin. Dr. Sandesh S. Gurav
Chairman
Internal Quality Assurance Cell



K. E. S. Anandibai Pradhan Science College, Nagothane.

Internal Quality Assurance Cell (IQAC)

Minutes of Third Meeting of the IQAC for year 2019-20

The third meeting of the IQAC for academic year 2019-20 was held on 10th January 2020 at 12.30 am in NAAC room. Following members of the IQAC were present for the meeting.

Sr. No.	Name of the Member	Designation
1.	Prin. Dr. Sandesh S. Gurav	Chairperson
2.	Hon. Vinayak D. Khopkar	Member Governing Body
3.	Mr. Narendra P. Jain	External Expert
4.	Mr. Anil K. Kale	External Expert
5.	Dr. Dinesh V. Bhagat	IQAC-Coordinator
6.	Dr. Mrs. Kurra Sarada	Teacher -Member
7.	Dr. Satish D. Patil	Teacher -Member
8.	Dr. Shrikrishna D. Tupare	Teacher -Member
9.	Dr. Vijay D. Chavan	Teacher -Member
10.	Dr. Mrs. P.N. Jyothi	Teacher -Member
11.	Mr. Jayesh V. Patil	Teacher -Member
12.	Dr. Vilas R. Jadhavar	Teacher -Member
13.	Prof. Mrs. S.V. Chaudhari	Teacher -Member
14.	Dr. Mrs. S. T. Morbale	Teacher -Member
15.	Mr. Vikas S. Shinde	Teacher -Member
16.	Dr. Manogar D. Shirsath	Teacher -Member
17.	Mr. Hemant F. Jadhav	Librarian -Member
18.	Adv. Mrs. Sonal H. Jain	Alumni Nominee
19.	Mrs. Nilam V. Mahale	Alumni Nominee

Dr. Dinesh V. Bhagat, Coordinator IQAC has initiated the meeting. He welcomed Hon. Principal and all members of IQAC and read the minutes of second meeting of IQAC for the academic year 2019-20. The minutes of the second meeting and action taken report were approved by IQAC without any modification.

Agenda:

1. Online submission of AQAR of the academic year 2018-2019
2. Organization of degree certificate distribution ceremony
3. Organization of National and International level conference, seminar.
4. Analysis of feedback from stake holders
5. Planning for Semester II and IV examinations
6. Infrastructure development.
7. Organization of workshop on value added courses
8. Organization of workshop.
9. Organization of placement camp for UG and PG students.
10. Participation of students and faculty in Avishkar Research Convention.

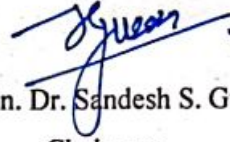
It was resolved that:

1. AQAR for the year 2018-19 should be uploaded on or before Dec. 2019 Year 2018-19.
2. Degree distribution ceremony should be organised in the third week of January 2020.
3. At least two workshops, two seminars should be conducted till the end of academic year.
4. IQAC should advice the feedback committee to take feedback from the various stakeholders at the end of each semester
5. Examination Committee should plan and formulate a time table to conduct college level ATKT and regular examinations in the month of March and April 2020.
6. The interior infrastructure of the new building should be completed till the end of academic year.
7. Department of Botany and Zoology should conduct a workshop on value added courses such as preparation of pranws pickle and ayurvedic cosmetics.
8. Department of Physics and department of IT should conduct at least one workshop/seminar till the end of academic year.
9. Career guidance and placement cell should organize placement camp for PG and UG students after completion of theory examination

10. Students selected for the University round in Avishkar research Convention should prepare well to succeed at University round.



Dr. Dinesh V. Bhagat
Co-ordinator
Internal Quality Assurance Cell



Prin. Dr. Sandesh S. Gurav
Chairman
Internal Quality Assurance Cell

Internal Quality Assurance Cell (IQAC)

2019-20

Action Taken Report

(With regard to the meeting of IQAC held on 10 January 2020)

Sr. No.	Particular	Action Taken
1.	Online submission of AQAR of the academic year 2018-2019	AQAR of academic year 2018-19 was submitted online to the NAAC office on 28 th Dec. 2020
2.	Organization of degree certificate distribution ceremony	Degree certificate distribution ceremony was organized on 23 Dec. 2020. CDC member Mr. Narendra Jain, Mr. Anil Kale, Mr. Abbasbhai Nagothanewala, Mrs. Sonal Jain were present to grace the event.
3.	Organization of National and International level conference, seminar.	Department of Chemistry plan to organize one National or International level conference at the end of academic year
4.	Analysis of feedback from stake holders	IQAC and feedback committee analyse the feedback on teachers, infrastructure and courses from the different stakeholders and take corrective measurements for improvements.
5.	Planning for Semester II and IV examinations	Planning of examination of SEM II and SEM IV examination was made by Examination Committee and University of Mumbai during March to April 2020.
6.	Infrastructure development.	The interior infrastructure of the new building is to be completed till the end of academic year.
7.	Organization of workshop on value added courses	Department of Botany and Zoology conducted a workshop on value added courses such as preparation of pranws pickle and ayurvedic cosmetics on 10 th Feb. 2020. Mrs. Shilpa Nikam was invited as a resource person for this workshop
8	Organization of workshop.	1) Workshop on android development was organised by department of Information

		<p>Technology on 18th January 2020. Mr. Mehul Kadam, Sr. android developer Nimap infotech was available as a resource person to guide 53 students.</p> <p>2) One day workshop on energy conservation and save electricity was organised by Department of Physics where Dr. Nitin Lingayat Head dept. of Electrical engineering, IOPE Lonere was invited as a resource person. 83 students were present for the workshop.</p> <p>3) The workshop for Mahila Bachat group Warvathane on energy conservation and save electricity was organised on 18/01/2020. Dr. Nitin Lingayat Head dept. of Electrical engineering, IOPE Lonere was invited as a resource person. In all 38 members representing 7 different Mahila Bachat groups were present to enjoy the workshop.</p>
9	Organization of placement camp for UG and PG students.	For the organisation of Placement camp In-charge of Placement cell forwarded a letter to the Chemical Industries in Dhatav, Roha District-Raigad such as Sudarshan Chemicals, Industries Limited, Privi Organic Limited, Rathi Dye Chem Limited, Quiligance Pharmaceuticals Limited etc.,
10	Participation of students and faculty in Avishkar Research Convention.	This year 20 students participated at zonal competition organised by Vishwaniketan Engineering College, Khalapur. 8 projects were presented and one project was selected for the University round.


Dr. Dinesh V. Bhagat
Co-ordinator

Internal Quality Assurance Cell




Prin. Dr. Sandesh S. Gurav
Chairman

Internal Quality Assurance Cell



K. E. S. Anandibai Pradhan Science College, Nagothane.

Internal Quality Assurance Cell (IQAC)

Minutes of Fourth Meeting of the IQAC for year 2019-20

The fourth meeting of the IQAC for academic year 2019-20 was held on 16th March 2020 at 12.30 pm in NAAC room. Following members of the IQAC were present for the meeting.

Sr. No.	Name of the Member	Designation
1.	Prin. Dr. Sandesh S. Gurav	Chairperson
2.	Hon. Vinayak D. Khopkar	Member Governing Body
3.	Mr. Narendra P. Jain	External Expert
4.	Mr. Anil K. Kale	External Expert
5.	Dr. Dinesh V. Bhagat	IQAC-Coordinator
6.	Dr. Mrs. Kurra Sarada	Teacher -Member
7.	Dr. Satish D. Patil	Teacher -Member
8.	Dr. Shrikrishna D. Tupare	Teacher -Member
9.	Dr. Vijay D. Chavan	Teacher -Member
10.	Dr. Mrs. P.N. Jyothi	Teacher -Member
11.	Mr. Jayesh V. Patil	Teacher -Member
12.	Dr. Vilas R. Jadhavar	Teacher -Member
13.	Prof. Mrs. S.V. Chaudhari	Teacher -Member
14.	Dr. Mrs. S. T. Morbale	Teacher -Member
15.	Mr. Vikas S. Shinde	Teacher -Member
16.	Dr. Manogar D. Shirsath	Teacher -Member
17.	Mr. Hemant F. Jadhav	Librarian -Member
18.	Adv. Mrs. Sonal H. Jain	Alumni Nominee
19.	Mrs. Nilam V. Mahale	Alumni Nominee


Dr. Dinesh V. Bhagat, Coordinator IQAC has initiated the meeting. He welcomed Hon. Principal and all members of IQAC and read the minutes of third meeting of IQAC for the academic year 2019-20. The minutes of the third meeting and action taken report were approved by IQAC without any modification.

Agenda:

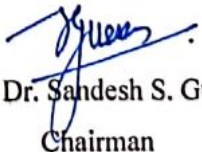
1. Plan of action for academic year 2020-2021
2. Planning for the online teaching of UG and PG courses
3. Planning of mechanism for Online Admissions of UG and PG classes
4. Organization of webinars, web conference
5. Perspective plan for academic year 2020-2021
6. Compilation of data for AQAR and documentation.
7. Review of quality initiatives taken during the year 2019-20
8. Placement to the UG and PG students.
9. Any other relevant issue (s) with the permission of chairman.

It was resolved that:-

1. IQAC will chalk out Plan of Action for academic year 2020-21.
2. IQAC should chalk out planning for Online Teaching of UG and PG classes during lockdown period and monitor the same through the Time Table Committee.
3. Admission Committee should plan for Admissions of Second and Third Year of UG and Second Year of PG Programmes through online mode for academic year 2020-21. Further, admission of F. Y. B. Sc.(UG) and M.Sc. Part I (PG) classes should be completed as per the timelines given by University of Mumbai.
4. IQAC should plan for organization of National and Institute level webinars and web Conferences
5. IQAC should chalk out Perspective Plan for academic year 2020-21.
6. All criterion chairmen should compile all the data required for AQAR for the academic year and prepare criteria wise file of documents.
7. Quality initiatives should be continued during the year 2020-21
8. Placement Camp for the PG and UG students should be conducted through off campus and online selection method.


Dr. Dinesh V. Bhagat
Co-ordinator
Internal Quality Assurance Cell




Prin. Dr. Sandesh S. Gurav
Chairman
Internal Quality Assurance Cell

Internal Quality Assurance Cell (IQAC)

2019-20

Action Taken Report

(With regard to the meeting of IQAC held on 16th March 2020)

Sr. No.	Particular	Action Taken
1.	Plan of Action for year 2020-21	Plan of Action for year 2020-21 <ul style="list-style-type: none"> ❖ To conduct meetings of IQAC periodically ❖ To submit AQAR for academic year 2020-21 in due time limit suggested by NAAC ❖ To fulfil recommendations made by NAAC Peer Team ❖ To organize International and National Level Webinars ❖ To submit proposals for additional seats for M. Sc. Organic Chemistry ❖ To participate in NIRF 2021 ❖ To conduct the meeting with Alumni for felicitation and collection of Alumni funds for college development. ❖ To take review of academic results of UG and PG courses. ❖ To monitor online teaching Learning and evaluation process of college. ❖ To collect feedback from stakeholders for effective functioning of Institution.
2.	Planning for the online teaching of UG and PG courses	Time table committee prepared planning of online Lectures, Practical's, Examination (Internal/ External) and successfully executed during the Lockdown Period.
3	Planning of mechanism for Online Admissions of UG and PG classes	Admission Committee prepares program of Online admission and fee collection with the help of SBI Nagothane branch and

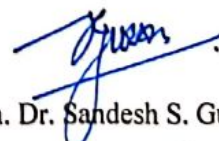
	PG classes	help of SBI Nagothane branch and Successfully executed during the Lockdown Period.
4.	Organization of webinars, web conference	One day National Level web conferences are planned on 29 th may 2020 on Green catalysis and material Science. Prof. Dr. Shivram Garje Dean of Science faculty University of Mumbai, Dr. R. G. Deshmukh, Ex- Associate dean of University of Mumbai and Dr, H.A. Parbat Wilson college Mumbai was invited and finalized as a resource person.
5.	Perspective plan for academic year 2020-2021	IQAC prepared perspective plan for academic year 2020-2021 and share with academic departments for the effective execution.
6.	Compilation of data for AQAR and documentation	Each Criteria Chairman compiles the data for their respective criteria along with the supporting documents and kept ready for the preparation of AQAR 2019-20.
7.	Review of quality initiatives taken during the year 2019-20	Review of quality initiatives was taken by IQAC and decided to continue the same in the Next academic Year
8.	Placement to the UG and PG students	Due to the Covid-19 Pandemic situation Campus placement could not possible. However with the telephonic communication with 17 students were placed in Industries in MIDC Dhatav Roha.



Dr. Dinesh V. Bhagat

Co-ordinator

Internal Quality Assurance Cell

Prin. Dr. Sandesh S. Gurav

Chairman

Internal Quality Assurance Cell



**Konkan Education Society's
Anandibai Pradhan Science College,
Nagothane, District-Raigad (Maharashtra)**

**Minutes and ATR of IQAC Meetings
2018-19**

K.E.S.Anandibai Pradhan Science college, Nagothane.

Internal Quality Assurance Cell (IQAC)

Academic Year 2018-19

Minutes of 1st Meeting of the IQAC

Minutes of the meeting of the Head/Incharge of the Department with the Principal held on 18th June 2018 at 2.00 p.m. The Venue of the meeting was NAAC Room.

The meeting of the Internal Quality Assurance Cell (IQAC) started at 2.10 p.m. under the Chairmanship of Hon.Principal Dr.Sandesh S.Gurav.

The following members were present:

Sr.No.	Name of the Members	Designation
1.	Dr. Sandesh S. Gurav	Principal / Chairperson
2.	Hon. Vinayak D. Khopkar	Member Governing Body
3.	Mr. Narendra P. Jain	External Expert
4.	Mr. Anil K. Kale	External Expert
5.	Dr. Dinesh V. Bhagat	IQAC- Coordinator
6.	Dr. Mrs.Kurra Sarada	Teacher-Member
7.	Dr. Satish D. Patil	Teacher-Member
8.	Dr. Vijay S. Chavan	Teacher – Member
9.	Dr. Shrikrishna D. Tupare	Teacher – Member
10.	Dr. Vilas R. Jadhavar	Teacher – Member
11.	Prof. Mrs. S.V.Chaudhari	Teacher – Member
12.	Mr. Vikas S. Shinde	Teacher – Member
13.	Mr.Hemant F. Jadhav	Librarian-Member
14.	Adv. Mrs. Sonal H. Jain	Alumni Nominee
15.	Mrs. Nilam V. Mahale	Alumni Nominee

Dr.Dinesh V.Bhagat, Co-Ordinator IQAC has started the meeting. He welcomed Hon.Principal and all Heads/Incharges of the Department present for the meeting.


Agenda:

1. Preparation of action plan of IQAC for academic year 2018-19
2. Finalize and submission of AQAR of Academic year 2017-18
3. Action to be taken for recommendations given by NAAC peer team
4. Preparation of all the activities of 2017-18
5. Review of admission process of UG & PG courses for academic year 2018-19
6. Review of Academic results of UG & PG classes.
7. Participation of faculty in Syllabus revision workshops.
8. Organization of Workshop on CS/IT
9. Preparation of Avishkar research conversions competition for District zone.
10. Planning to avail research grants from University of Mumbai
11. Preparation and participation of students in Youth Festival
12. Any other relevant issues with permission of the chairman

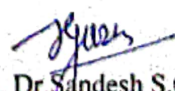
It was resolved that:

1. IQAC should draft and provide plan of action as per the revised Accreditation framework of NAAC to academic departments for the year 2018-19.
2. AQAR for the academic year 2017-18 should be submitted to NAAC Office before deadline.
3. Fulfilments of the NAAC Recommendations mentioned in the plan of Action for 2018-19 should be attained till April 2019.
4. Criteria chairmen should preserve soft & hard copies of the documents as per the SOP given by NAAC.
5. Admissions of UG courses (B.Sc. Chemistry/IT) and PG courses (M.Sc. Organic Chemistry) should completed till 30th August 2019.
6. All academic departments should maintain qualitative and quantitative results during the year 2018-19 & submitted to IQAC well in time
7. Faculty of the college should be deputed to participate in workshops on revised syllabi arranged by other institutions.
8. workshop should be conducted for students of CS & IT in the first half.
9. It was decided to prepare more research projects and complete in large number of students participants.
10. More proposals of research projects should be submitted to funding agencies to avail more research grant
11. Cultural committee should motivate students to participate in cultural events of University of Mumbai.

The meeting ended with vote of thanks by Dr. V. R. Jadhvar


Dr. D. V. Bhagat
Co-ordinator

Internal Quality Assurance Cell


Prin. Dr. Sandesh S. Gurav
Chairman

Internal Quality Assurance Cell

K.E.S. Anandibai Pradhan Science College, Nagothane.

Internal Quality Assurance Cell (IQAC)

Academic Year 2018-19

Minutes of 2nd Meeting of the IQAC

The 2nd meeting of the IQAC for academic year 2018-19 was held on 3rd December at 2.00 p.m. in NAAC room. Following members of the IQAC were present for the meeting.

Sr. No.	Name of the Member	Designation
1.	Dr. Sandesh S. Gurav	Principal / Chairperson
2.	Hon. Vinayak D. Khopkar	Member Governing Body
3.	Mr. Narendra P. Jain	External Expert
4.	Mr. Anil K. Kale	External Expert
5.	Dr. Dinesh V. Bhagat	IQAC- Coordinator
6.	Dr. Kurra Sarada	Teacher-Member
7.	Dr. Satish D. Patil	Teacher-Member
8.	Dr. Vijay S. Chavan	Teacher – Member
9.	Dr. Shrikrishna D. Tupare	Teacher – Member
10.	Dr. Vilas R. Jadhavar	Teacher – Member
11.	Prof. Mrs. S. V. Chaudhari	Teacher – Member
12.	Mr. Vikas S. Shinde	Teacher – Member
13.	Mr. Hemant F. Jadhav	Librarian-Member
14.	Adv. Mrs. Sonal H. Jain	Alumni Nominee
15.	Mrs. Nilam V. Mahale	Alumni Nominee

Dr. Dinesh V. Bhagat, IQAC Co-coordinator initiated the meeting by welcome Hon. .Principal and all Heads/In-charges of the Department present for the meeting.

Agenda of the meeting for year 2018-19 was as follows:

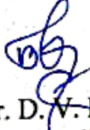
Agenda:

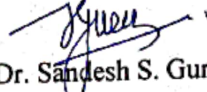
- 1) Collection of feedback from stakeholders of the year 2018-19
 - 2) Organization of Job fair
 - 3) Organization of Extension Activities
 - 4) Organization of Degree Certificate Distribution Ceremony
 - 5) Organization of Annual Sports Competitions
 - 6) Organization of Annual Cultural Programmes
 - 7) Organization of Annual Prize Distribution Ceremony
 - 8) Organization of training programmes for non-teaching staff.
 - 9) Academic and Administrative Audit.
- Any other relevant issue(s) with permission of the Chairman

It was resolved that:

1. Feedback committee should collect feedback online from students, teacher & parents and offline from Alumni.
2. Placement committee should plan for organization of Job fair in February 2019.
3. All academic departments should carry out Extension Activities for the benefit of local society.
4. The Examination committee should plan for organization of Degree Certificate Distribution Ceremony as per the timeline given by University of Mumbai.
5. Gymkhana committee should plan for Organization of Annual sports competitions before X-mas vacation.
6. Cultural committee should plan for organization of Annual cultural programmes before X-mas vacation.
7. The college should organize Annual Prize Distribution Ceremony before 26th January 2019.
8. The IQAC should organize training programmes for non-teaching staff.
9. IQAC and all academic departments should keep documentation ready for Academic and Administrative Audit 2018-19 by Konkan Education Society, Alibag

The meeting ended with vote of thanks by Dr. .V. R. Jadhvar


Dr. D. V. Bhagat
Co-coordinator
Internal Quality Assurance Cell


Prin. Dr. Sandesh S. Gurav
Chairman
Internal Quality Assurance Cell



**Konkan Education Society's
Anandibai Pradhan Science College,
Nagothane, District-Raigad (Maharashtra)**

**Minutes and ATR of IQAC Meetings
2017-18**

K.E.S. Anandibai Pradhan Science college, Nagothane.

Internal Quality Assurance Cell (IQAC)

Academic Year 2017-18

Minutes of 1st Meeting of the IQAC

Minutes of the meeting of the Head/Incharge of the Department with the Principal held on 21th July 2017 at 2.00 p.m. The Venue of the meeting was NAAC Room.

The meeting of the Internal Quality Assurance Cell (IQAC) started at 2.10 p.m. under the Chairmanship of Hon. Principal Dr. Sandesh S. Gurav.

The following members were present:

Sr. No.	Name of the Members	Designation
1.	Dr. Sandesh S. Gurav	Principal / Chairperson
2.	Hon. Vinayak D. Khopkar	Member Governing Body
3.	Mr. Narendra P. Jain	External Expert
4.	Mr. Anil K. Kale	External Expert
5.	Dr. Dinesh V. Bhagat	IQAC- Coordinator
6.	Dr. Mrs. Kurra Sarada	Teacher-Member
7.	Dr. Satish D. Patil	Teacher-Member
8.	Dr. Vijay S. Chavan	Teacher – Member
9.	Dr. Shrikrishna D. Tupare	Teacher – Member
10.	Dr. Vilas R. Jadhavar	Teacher – Member
11.	Prof. Mrs. S. V. Chaudhari	Teacher – Member
12.	Mr. Vikas S. Shinde	Teacher – Member
13.	Mr. Hemant F. Jadhav	Librarian-Member
14.	Adv. Mrs. Sonal H. Jain	Alumni Nominee
15.	Mrs. Nilam V. Mahale	Alumni Nominee

Dr. Dinesh V. Bhagat, Co-Ordinator IQAC has started the meeting. He welcomed Hon. Principal and all Heads/In-charges of the Department present for the meeting.


Agenda:

1. Preparation of action plan of IQAC for academic year 2017-18
2. Finalize and submission of RAR for third cycle of NAAC
3. Departmental Presentations for Peer Team Visit
4. Preparation of all the activities of 2016-17
5. Review of admission process of UG & PG courses for academic year 2017-18
6. Review of Academic results of UG & PG classes.
7. Participation of faculty in Syllabus revision workshops.
8. Organization of Workshop on CS/IT
9. Preparation of Avishkar research conversions competition for District zone.
10. Planning to avail research grants from University of Mumbai
11. Preparation and participation of students in Youth Festival
12. Any other relevant issues with permission of the chairman

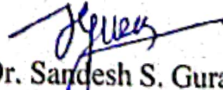
It was resolved that:

1. IQAC should draft and provide plan of action as per the revised Accreditation framework of NAAC to academic departments for the year 2017-18.
2. RAR for the third cycle should be submitted to NAAC Office before deadline.
3. All academic departments and support services should keep their departmental presentations and documentation ready for inspection by the IQAC and NAAC peer team till 31st July 2017
4. Criteria chairmen should preserve soft & hard copies of the documents as per the SOP, given by NAAC.
5. Admissions of UG courses (B.Sc. Chemistry/IT) and PG courses (M.Sc. Organic Chemistry) should be completed till 30th August 2017.
6. All academic departments should maintain qualitative and quantitative results during the year 2017-18 & submitted to IQAC well in time
7. Faculty of the college should be deputed to participate in workshops on revised syllabi arranged by other institutions.
8. Workshop should be conducted for students of CS & IT in the first half.
9. It was decided to prepare more research projects and complete in large number of student's participants.
10. More proposals of research projects should be submitted to funding agencies to avail more research grant
11. Cultural committee should motivate students to participate in cultural events of University of Mumbai.

The meeting ended with vote of thanks by Dr. V. R. Jadhavar


Dr. D. V. Bhagat
Co-ordinator
Internal Quality Assurance Cell




Prin. Dr. Sandesh S. Gurav
Chairman
Internal Quality Assurance Cell

K.E.S. Anandibai Pradhan Science College, Nagothane.

Internal Quality Assurance Cell (IQAC)

Academic Year 2017-18

Minutes of 2nd Meeting of the IQAC

The 2nd meeting of the IQAC for academic year 2017-18 was held on 3rd January 2018 at 2.00 p.m. in NAAC room. Following members of the IQAC were present for the meeting.

Sr. No.	Name of the Members	Designation
1.	Dr. Sandesh S. Gurav	Principal / Chairperson
2.	Hon. Vinayak D. Khopkar	Member Governing Body
3.	Mr. Narendra P. Jain	External Expert
4.	Mr. Anil K. Kale	External Expert
5.	Dr. Dinesh V. Bhagat	IQAC- Coordinator
6.	Dr. Mrs. Kurra Sarada	Teacher-Member
7.	Dr. Satish D. Patil	Teacher-Member
8.	Dr. Vijay S. Chavan	Teacher - Member
9.	Dr. Shrikrishna D. Tupare	Teacher - Member
10.	Dr. Vilas R. Jadhavar	Teacher - Member
11.	Prof. Mrs. S. V. Chaudhari	Teacher - Member
12.	Mr. Vikas S. Shinde	Teacher - Member
13.	Mr. Hemant F. Jadhav	Librarian-Member
14.	Adv. Mrs. Sonal H. Jain	Alumni Nominee
15.	Mrs. Nilam V. Mahale	Alumni Nominee

Dr. Dinesh V. Bhagat, IQAC Co-coordinator initiated the meeting by welcome Hon. Principal and all Heads/In-charges of the Department present for the meeting.

Agenda of the meeting for year 2017-18 was as follows:


Agenda: -

- 1) Collection of feedback from stakeholders of the year 2018-19
 - 2) Organization of Job fair
 - 3) Organization of Extension Activities
 - 4) Organization of Degree Certificate Distribution Ceremony
 - 5) Organization of Annual Sports Competitions
 - 6) Organization of Annual Cultural Programmes
 - 7) Organization of Annual Prize Distribution Ceremony
 - 8) Organization of training programmes for non-teaching staff.
 - 9) Academic and Administrative Audit.
- Any other relevant issue(s) with permission of the Chairman


It was resolved that:

1. Feedback committee should collect feedback online from students, teacher & parents and offline from Alumni.
2. Placement committee should plan for organization of Job fair in February 2019.
3. All academic departments should carry out Extension Activities for the benefit of local society.
4. The Examination committee should plan for organization of Degree Certificate Distribution Ceremony as per the timeline given by University of Mumbai.
5. Gymkhana committee should plan for Organization of Annual sports competitions before X-mas vacation.
6. Cultural committee should plan for organization of Annual cultural programmes before X-mas vacation.
7. The college should organize Annual Prize Distribution Ceremony before 26th January 2019.
8. The IQAC should organize training programmes for non-teaching staff.
9. IQAC and all academic departments should keep documentation ready for Academic and Administrative Audit 2018-19 by Konkan Education Society, Alibag

The meeting ended with vote of thanks by Dr. V. R. Jadhavar


Dr. D. V. Bhagat
Co-coordinator
Internal Quality Assurance Cell




Prin. Dr. Sandesh S. Gurav
Chairman
Internal Quality Assurance Cell